AGENDA
Board of Trustees Meeting
Madison County Mass Transit District
9:30 a.m., Thursday, November 17, 2016
One Transit Way, Granite City, Illinois

I. Pledge of Allegiance.

II. Call to Order: Roll Call.

III. Consideration of the minutes of the October 27, 2016, regular meeting for inclusion in the official records of the District.

IV. Public Comments.

V. Financial:
   A. Payments and Claims: Consideration of the October 2016 claims for payment.

VI. Transit Service:
   A. Managing Director's Report: Jerry J. Kane.
   B. Resolution 17-13 Appointing Directors of the Agency for Community Transit, Inc.
   C. Resolution 17-14 Authorizing the award of contract for the lease of RideFinders Account Representative vehicles.
   D. Resolution 17-15 Authorizing the award of contract for the installation of security fencing.

VII. Other Business:

VIII. Executive session to discuss the acquisition, and/or sale or lease of property, and/or security, and/or litigation, and/or review of executive session minutes (5ILCS 120/2 et. seq., 2(c)5, 2(c)6, 2(c)8, 2(c)11, and 2(c)21 of the Open Meetings Act).

IX. Adjournment.

Recommendation:

Approval
MINUTES
Board of Trustees Meeting
Madison County Mass Transit District
9:30 a.m., Thursday, October 27, 2016
One Transit Way, Granite City, Illinois

I. **Pledge of Allegiance**

Chairman Corbett led the reciting of the Pledge of Allegiance.

II. **Call to Order: Roll Call**

Chairman Corbett called the meeting to order at 9:30 a.m.

MEMBERS PRESENT: Daniel Corbett, J. Terry Allan, Rose Marie Chadwick, Edward Hagnauer and Bruce Malone

OTHERS PRESENT: Jerry Kane, Managing Director; John Papa, Legal Counsel; Mary Ruth Kettenbach, ACT; Erin Werner, ACT; Scott Weber, Scheffel Boyle; and Drew Nicol, Scheffel Boyle

III. **Consideration of the Minutes of September 29, 2016**

TRUSTEE CHADWICK MADE THE MOTION, SECONDED BY TRUSTEE MALONE, TO APPROVE THE MINUTES OF THE SEPTEMBER 29, 2016 REGULAR MEETING FOR INCLUSION IN THE OFFICIAL RECORDS OF THE DISTRICT.

A ROLL CALL VOTE FOLLOWED:

J. TERRY ALLAN AYE
ROSE MARIE CHADWICK AYE
DANIEL CORBETT AYE
EDWARD HAGNAUER AYE
BRUCE MALONE AYE

ALL AYES. NO NAYS. MOTION CARRIED.

IV. **Public Comments**

No public comments were presented.

V. **Financial**

A. **Payments and Claims:** Consideration of the September 2016 claims for payment:

Managing Director Jerry Kane submitted the payments and claims.

A ROLL CALL VOTE FOLLOWED:

J. TERRY ALLAN       AYE
ROSE MARIE CHADWICK  AYE
DANIEL CORBETT       AYE
EDWARD HAGNAUER      AYE
BRUCE MALONE         AYE

ALL AYES. NO NAYS. MOTION CARRIED.

TRUSTEE MALONE MADE THE MOTION, SECONDED BY TRUSTEE ALLAN, TO APPROVE THE PAYMENTS AND CLAIMS TO THE CITY OF GRANITE CITY FOR SEPTEMBER 2016.

A ROLL CALL VOTE FOLLOWED:

J. TERRY ALLAN       AYE
ROSE MARIE CHADWICK  AYE
DANIEL CORBETT       AYE
EDWARD HAGNAUER      ABSTAIN
BRUCE MALONE         AYE

ALL AYES. NO NAYS. TRUSTEE HAGNAUER ABSTAINED. MOTION CARRIED.


A ROLL CALL VOTE FOLLOWED:

J. TERRY ALLAN       AYE
ROSE MARIE CHADWICK  AYE
DANIEL CORBETT       AYE
EDWARD HAGNAUER      AYE
BRUCE MALONE         AYE

ALL AYES. NO NAYS. MOTION CARRIED.

C. Presentation of the FY2016 Audit: Scott Weber, Scheffel Boyle, presented the FY2016 audit.

TRUSTEE MALONE MADE THE MOTION, SECONDED BY TRUSTEE HAGNAUER, TO ACCEPT THE FY2016 AUDIT AS PRESENTED.

A ROLL CALL VOTE FOLLOWED:

J. TERRY ALLAN       AYE
ROSE MARIE CHADWICK  AYE
DANIEL CORBETT       AYE
EDWARD HAGNAUER      AYE
BRUCE MALONE         AYE

ALL AYES. NO NAYS. MOTION CARRIED.
VI. **Transit Service**

A. **Managing Director's Report:** Jerry Kane presented the report.

B. **Proposed January 2017 Service Changes:** Jerry Kane, Managing Director, presented the proposed January 2017 service changes.

TRUSTEE ALLAN MADE THE MOTION, SECONDED BY TRUSTEE CHADWICK, TO APPROVE THE PROPOSED JANUARY 2017 SERVICE CHANGES AS PRESENTED.

**A ROLL CALL VOTE FOLLOWED:**

J. TERRY ALLAN    AYE  
ROSE MARIE CHADWICK AYE  
DANIEL CORBETT    AYE  
EDWARD HAGNAUER   AYE  
BRUCE MALONE      AYE  

ALL AYES. NO NAYS. MOTION CARRIED.

C. TRUSTEE MALONE MADE THE MOTION, SECONDED BY TRUSTEE CHADWICK, TO APPROVE THE FOLLOWING RESOLUTION:

17-10 AUTHORIZING THE EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT WITH THE CITY OF ALTON FOR THE ALTON REGIONAL MULTI-MODAL TRANSPORTATION CENTER AT ROBERT WADLOW TOWN CENTRE

**A ROLL CALL VOTE FOLLOWED:**

J. TERRY ALLAN    AYE  
ROSE MARIE CHADWICK AYE  
DANIEL CORBETT    AYE  
EDWARD HAGNAUER   AYE  
BRUCE MALONE      AYE  

ALL AYES. NO NAYS. MOTION CARRIED.

D. TRUSTEE MALONE MADE THE MOTION, SECONDED BY TRUSTEE CHADWICK TO APPROVE THE FOLLOWING RESOLUTIONS:

17-11 AUTHORIZING THE AWARD OF CONTRACT FOR THE PURCHASE AND DELIVERY OF 7-PASSENGER MINIVANS FOR SERVICE IN THE RIDEFINDERS REGIONAL VANPOOL PROGRAM

17-12 AUTHORIZING THE AWARD OF CONTRACT FOR THE LEASE OF RIDEFINDERS ACCOUNT REPRESENTATIVE VEHICLES
A ROLL CALL VOTE FOLLOWED:

J. TERRY ALLAN       AYE
ROSE MARIE CHADWICK  AYE
DANIEL CORBETT       AYE
EDWARD HAGNAUER      AYE
BRUCE MALONE         AYE

ALL AYES. NO NAYS. MOTION CARRIED.

VII. Other Business

No items were presented.

VIII. Executive session to discuss the acquisition, and/or sale or lease of property, and/or security, and/or litigation, and/or review of executive session minutes (5)LC 120/2 et. seq., 2(c)5, 2(c)6, 2(c)8, 2(c)11, and 2(c)21 of the Open Meetings Act).

No executive session.

IX. Adjournment

TRUSTEE ALLAN MADE THE MOTION, SECONDED BY TRUSTEE CHADWICK, TO ADJOURN.

A ROLL CALL VOTE FOLLOWED:

J. TERRY ALLAN       AYE
ROSE MARIE CHADWICK  AYE
DANIEL CORBETT       AYE
EDWARD HAGNAUER      AYE
BRUCE MALONE         AYE

ALL AYES. NO NAYS. MOTION CARRIED.

Meeting adjourned at 10:25 a.m.

Respectfully submitted:

          Erin Werner
RESOLUTION 17-13

APPOINTING DIRECTORS OF THE
AGENCY FOR COMMUNITY TRANSIT, INC.

WHEREAS, Madison County Mass Transit District (District) was created in December 1980 by resolution of the Madison County Board pursuant to Section 3 of the Local Mass Transit District Act, approved July 21, 1959, as amended (70 ILCS 3610/1 et. seq.); and,

WHEREAS, the District is lawfully empowered to operate as a municipal corporation providing mass transit services for the residents of the District and members of the general public; and,

WHEREAS, the Agency for Community Transit, Inc. (Agency), was organized as a 501(c)(3) not-for-profit charitable corporation under the laws of the State of Illinois in 1984 for the purpose of operating public transit services under contract to the District; and,

WHEREAS, the Agency for Community Transit Board of Directors serve without compensation; and,

WHEREAS, Daniel L. Corbett, currently the Vice President of the Agency’s Board, term expires on December 31, 2016; and,

WHEREAS, given the history of its success, the District has determined that the Agency has provided exemplary service to the District and that its relationship with the Agency remains in the best interests of the residents of Madison County, Illinois; and,

WHEREAS, the by-laws of the Agency require the appointment of the Agency’s Directors by the Board of Trustees of the District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE MADISON COUNTY MASS TRANSIT DISTRICT THAT:

1. The Board of Directors and staff of the Agency for Community Transit, Inc., are recognized and commended by the District for their excellent service to the residents of Madison County, Illinois.

2. Daniel L. Corbett, currently the Vice President of the Agency’s Board, is hereby reappointed for a three-year term, beginning on January 1, 2017 and continuing through December 31, 2019.

ADOPTED, by the Board of Trustees of the Madison County Mass Transit District, Madison County, Illinois, on this seventeenth day of November 2016.

Daniel L. Corbett, Chairman

J. Terry Allan
Edward A. Hagnauer

Rose Marie Chadwick
Bruce A. Malone

APPROVED as to Form:

John T. Papa, Legal Counsel
CERTIFICATE

I, Erin Werner, do hereby certify that I am the fully qualified and acting Secretary of the Board of Trustees of the Madison County Mass Transit District, and as such Secretary, I am the keeper of the records and files of the Madison County Mass Transit District.

I do further certify that at a duly constituted and legally convened meeting of the Board of Trustees of the Madison County Mass Transit District held on Thursday, November 17, 2016, a resolution was adopted in full accordance and conformity with the by-laws of the Madison County Mass Transit District and the statutes of the State of Illinois, as made and provided, and that the following is a full, complete, and true copy of the pertinent provisions of said Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE MADISON COUNTY MASS TRANSIT DISTRICT THAT:

1. The Board of Directors and staff of the Agency for Community Transit, Inc., are recognized and commended by the District for their excellent service to the residents of Madison County, Illinois.

2. Daniel L. Corbett, currently the Vice President of the Agency’s Board, is hereby reappointed for a three-year term, beginning on January 1, 2017 and continuing through December 31, 2019.

I further certify that the original of the complete said resolution is on file in the records of the Madison County Mass Transit District in my custody. I do further certify that the foregoing Resolution remains in full force and effect.

IN WITNESS WHEREOF, I have hereunto affixed my official signature as Secretary of the Madison County Mass Transit District on this seventeenth day of November 2016.

Erin Werner
RESOLUTION 17-14

AUTHORIZING THE AWARD OF CONTRACT FOR THE LEASE OF RIDEFINDERS ACCOUNT REPRESENTATIVE VEHICLES

WHEREAS, the Madison County Mass Transit District (District) was created in December 1980 by resolution of the Madison County Board pursuant to Section 3 of the Local Mass Transit District Act, approved July 21, 1959, as amended (70 ILCS 3610/1 et. seq.); and,

WHEREAS, the District was chosen by the St. Louis region’s metropolitan planning organization, the East-West Gateway Council of Governments, to administer the St. Louis Regional Rideshare Program known as RideFinders; and,

WHEREAS, it has been determined that RideFinders is in need of three (3) vehicles to be utilized by staff for promoting and marketing the St. Louis Regional Rideshare Program; and,

WHEREAS, the District, in accordance with the guidelines and regulations set forth, initiated a procurement for the lease of three (3) new 5-passenger vehicles for a 3-year term; and,

WHEREAS, on October 27, 2016, the Board of Trustees adopted Resolution 17-12 authorizing the award of contract to Sutton Leasing, Inc., of Sterling Heights, Michigan, for the lease of three (3) 2017 Ford Focus SE sedans for a 3-year term; and,

WHEREAS, on November 14, 2016, the District cancelled the contract award to Sutton Leasing, Inc.; and,

WHEREAS, The Bancorp, of Orlando, Florida, was the second lowest bidder, with a bid price of three hundred thirty dollars and seventy-one cents ($330.71) monthly lease rate per vehicle for the lease of three (3) 2017 Ford Focus SE sedans for a 3-year term, subject to additional charges of fourteen (14) cents per mile for exceeding the allowed mileage and any costs associated with excessive wear and tear; and,

WHEREAS, a price analysis concluded the bid price to be fair and reasonable and the firm has the capacity to provide the vehicles as required; and,

WHEREAS, Congestion Mitigation and Air Quality funds are available from marketing and outreach grants with the Missouri Highways and Transportation Commission and the Illinois Department of Transportation, for the entire project cost, therefore requiring no local match by the District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE MADISON COUNTY MASS TRANSIT DISTRICT THAT:

1. Resolution 17-12, adopted on October 27, 2016, is hereby rescinded.

2. Madison County Mass Transit District award a contract to The Bancorp, of Orlando, Florida, in the amount of thirty-five thousand, seven hundred sixteen dollars and sixty-eight cents ($35,716.68) for the lease of three (3) 2017 Ford Focus SE sedans for a 3-year term, subject to additional charges of fourteen (14) cents per mile for exceeding the allowed mileage and any costs associated with excessive wear and tear.

3. Daniel L. Corbett, Chairman, J. Terry Allan, Vice Chairman, and/or Jerry J. Kane, Managing Director, of the Madison County Mass Transit District, are hereby authorized and directed to take all action necessary to execute, complete, and perform all obligations associated with the contract, including any and all change orders, on behalf of and in a manner most beneficial to the Madison County Mass Transit District.
ADOPTED by the Madison County Mass Transit District, Madison County, Illinois, on this seventeenth day of November 2016.

Daniel L. Corbett, Chairman

J. Terry Allan

Rose Marie Chadwick

Edward A. Hagnauer

Bruce A. Malone

APPROVED as to Form:

John T. Papa, Legal Counsel
CERTIFICATE

I, Erin Werner, do hereby certify that I am the fully qualified and acting Secretary of the Board of Trustees of the Madison County Mass Transit District, and as such Secretary, I am the keeper of the records and files of the Madison County Mass Transit District.

I do further certify that at a duly constituted and legally convened meeting of the Board of Trustees of the Madison County Mass Transit District held on Thursday, November 17, 2016, a resolution was adopted in full accordance and conformity with the by-laws of the Madison County Mass Transit District and the statutes of the State of Illinois, as made and provided, and that the following is a full, complete, and true copy of the pertinent provisions of said Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE MADISON COUNTY MASS TRANSIT DISTRICT THAT:

1. Resolution 17-12, adopted on October 27, 2016, is hereby rescinded.

2. Madison County Mass Transit District award a contract to The Bancorp, of Orlando, Florida, in the amount of thirty-five thousand, seven hundred sixteen dollars and sixty-eight cents ($35,716.68) for the lease of three (3) 2017 Ford Focus SE sedans for a 3-year term, subject to additional charges of fourteen (14) cents per mile for exceeding the allowed mileage and any costs associated with excessive wear and tear.

3. Daniel L. Corbett, Chairman, J. Terry Allan, Vice Chairman, and/or Jerry J. Kane, Managing Director, of the Madison County Mass Transit District, are hereby authorized and directed to take all action necessary to execute, complete, and perform all obligations associated with the contract, including any and all change orders, on behalf of and in a manner most beneficial to the Madison County Mass Transit District.

I further certify that the original of the complete said resolution is on file in the records of the Madison County Mass Transit District in my custody. I do further certify that the foregoing Resolution remains in full force and effect.

IN WITNESS WHEREOF, I have hereunto affixed my official signature as Secretary of the Madison County Mass Transit District on this seventeenth day of November 2016.

______________________________
Erin Werner
To: Board of Trustees
From: Jerry Kane, Managing Director
       Penny Brown, Procurement Specialist
Subject: RF Vehicles Lease No. 17-1-02702R1
Date: November 14, 2016

The District solicited bids for a 3-year lease of three (3) new 5-passenger vehicles to be utilized by RideFinders staff for promoting and marketing the St. Louis Regional rideshare program. Bids were received from four (4) firms.

On October 27, 2016, with board approval, a contract was awarded to Sutton Leasing, Inc. Subsequently, after numerous communications with Sutton Leasing, Inc., it was determined to be in the best interest of the District to nullify the recently awarded contract with Sutton Leasing, Inc.

The Bancorp was the second lowest bidder. Based on a price analysis, their bid of $330.71 has been deemed fair and reasonable. A responsibility determination review concluded they have the capacity to provide the vehicles as required.

Recommendation is being made for a contract award to The Bancorp, with a 3-year contract value of $35,716.68 for three 2017 Ford Focus SE vehicles, subject to additional charges of 14 cents per mile for exceeding the allowed mileage and any costs associated with excessive wear and tear.

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<tr>
<th>Bidder</th>
<th>Bid Price*</th>
<th>Notes</th>
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<td>Sutton Leasing, Inc. Sterling Heights, MI</td>
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<tr>
<td>Sutton Leasing, Inc. Sterling Heights, MI</td>
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<td>The Bancorp Orlando, FL</td>
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<td>Award Recommendation</td>
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<td>Acme Auto Leasing North Haven, CT</td>
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<tr>
<td>Advantage Leasing Associates Towson, MD</td>
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*Monthly lease rate per vehicle

This project has 100% CMAQ funding available from marketing and outreach grants with the Missouri Highways and Transportation Commission and the Illinois Department of Transportation.
RESOLUTION 17-15

AUTHORIZING THE AWARD OF CONTRACT
FOR THE INSTALLATION OF SECURITY FENCING

WHEREAS, Madison County Mass Transit District (District) was created in December 1980 by resolution of the Madison County Board pursuant to Section 3 of the Local Mass Transit District Act, approved July 21, 1959, as amended (70 ILCS 3610/1 et. seq.); and,

WHEREAS, the existing wooden security fencing at the MCT Granite City Transit Station is no longer economical to repair and is in need of replacement; and,

WHEREAS, the District obtained a bid to remove the existing wooden security fencing and install new black vinyl chain link security fencing at the MCT Granite City Transit Station; and,

WHEREAS, Collins & Hermann, Inc., of St. Louis, Missouri, provided a bid in the amount of twenty-nine thousand, seven hundred twenty-five dollars ($29,725.00) for the removal and installation of security fencing at the MCT Granite City Transit Station; and

WHEREAS, a price analysis concluded the bid price to be fair and reasonable; and,

WHEREAS, staff recommends a contract be awarded to Collins & Hermann, Inc., of St. Louis, Missouri, in the amount of twenty-nine thousand, seven hundred twenty-five dollars ($29,725.00) for the removal and installation of security fencing at the MCT Granite City Transit Station.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE MADISON COUNTY MASS TRANSIT DISTRICT THAT:

1. Madison County Mass Transit District award a contract to Collins & Hermann, Inc., of St. Louis, Missouri, in the amount of twenty-nine thousand, seven hundred twenty-five dollars ($29,725.00) for the removal and installation of security fencing at the MCT Granite City Transit Station.

2. Madison County Mass Transit District Capital Budget line item be increased by an amount equivalent to the project costs.

3. Madison County Mass Transit District increase the Assigned Fund Balance by an amount equivalent to the project costs.

4. Daniel L. Corbett, Chairman, J. Terry Allan, Vice Chairman, and/or Jerry J. Kane, Managing Director, of the Madison County Mass Transit District, are hereby authorized and directed to take all action necessary to execute, complete, and perform all obligations associated with the contract, including any and all change orders, on behalf of and in a manner most beneficial to the Madison County Mass Transit District.
ADOPTED by the Madison County Mass Transit District, Madison County, Illinois, on this seventeenth day of November 2016.

Daniel L. Corbett, Chairman

J. Terry Allan

Rosé Marie Chadwick

Edward A. Hagnauer

Bruce A. Malone

APPROVED as to Form:

John T. Papa, Legal Counsel
CERTIFICATE

I, Erin Werner, do hereby certify that I am the fully qualified and acting Secretary of
the Board of Trustees of the Madison County Mass Transit District, and as such
Secretary, I am the keeper of the records and files of the Madison County Mass
Transit District.

I do further certify that at a duly constituted and legally convened meeting of the Board of
Trustees of the Madison County Mass Transit District held on Thursday, November 17,
2016, a resolution was adopted in full accordance and conformity with the by-laws of the
Madison County Mass Transit District and the statutes of the State of Illinois, as made
and provided, and that the following is a full, complete, and true copy of the pertinent
provisions of said Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE
MADISON COUNTY MASS TRANSIT DISTRICT THAT:

1. Madison County Mass Transit District award a contract to Collins & Hermann,
   Inc., of St. Louis, Missouri, in the amount of twenty-nine thousand, seven
   hundred twenty-five dollars ($29,725.00) for the removal and installation of
   security fencing at the MCT Granite City Transit Station.

2. Madison County Mass Transit District Capital Budget line item be increased
   by an amount equivalent to the project costs.

3. Madison County Mass Transit District increase the Assigned Fund Balance
   by an amount equivalent to the project costs.

4. Daniel L. Corbett, Chairman, J. Terry Allan, Vice Chairman, and/or Jerry J.
   Kane, Managing Director, of the Madison County Mass Transit District, are
   hereby authorized and directed to take all action necessary to execute,
   complete, and perform all obligations associated with the contract, including
   any and all change orders, on behalf of and in a manner most beneficial to
   the Madison County Mass Transit District.

I further certify that the original of the complete said resolution is on file in the records
of the Madison County Mass Transit District in my custody. I do further certify that the
foregoing Resolution remains in full force and effect.

IN WITNESS WHEREOF, I have hereunto affixed my official signature as Secretary of
the Madison County Mass Transit District on this seventeenth day of November 2016.

______________________________
Erin Werner
To: Board of Trustees
From: Jerry Kane, Managing Director
       Mark Steyer, P.E., Director of Engineering
Subject: MCT Granite City Station Security Fencing
Date: November 15, 2016

At the MCT Granite City Station, the wooden security fence along the alley next to station, the trash receptacle enclosure, an 18’ swing gate, and around the westerly parking lot is in poor condition and requires replacement. A fencing contractor, Collins & Hermann, Inc., of St. Louis, Missouri, provided a bid in the amount of $29,725.00 to remove the wooden fence and replace with a black vinyl chain link fence.

A price analysis concluded their bid price is fair and reasonable.

Recommendation is being made for a contract award to Collins & Hermann, Inc., of St. Louis, Missouri in the amount of $29,725.00 for the above referenced project.