<table>
<thead>
<tr>
<th>Item</th>
<th>Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>I. Pledge of Allegiance.</td>
<td></td>
</tr>
<tr>
<td>II. Call to Order: Roll Call.</td>
<td></td>
</tr>
<tr>
<td>III. Consideration of the minutes of the December 22, 2016, regular meeting for inclusion in the official records of the District.</td>
<td>Approval</td>
</tr>
<tr>
<td>IV. Public Comments.</td>
<td></td>
</tr>
<tr>
<td>V. Financial:</td>
<td></td>
</tr>
<tr>
<td>A. Payments and Claims: Consideration of the December 2016 claims for payment.</td>
<td>Approval</td>
</tr>
<tr>
<td>VI. Transit Service:</td>
<td></td>
</tr>
<tr>
<td>A. Managing Director's Report: Jerry J. Kane.</td>
<td>Information</td>
</tr>
<tr>
<td>B. Resolution 17-21 Allowing all Madison County, Illinois students in grades 7-12 to ride the MCT Fixed Route System free of charge with the 2017 MCT Summer Youth Pass.</td>
<td>Approval</td>
</tr>
<tr>
<td>C. Resolution 17-22 Authorizing the award of contract for MCT Base Facility Improvements Phase 2.</td>
<td>Approval</td>
</tr>
<tr>
<td>D. Resolution 17-23 Authorizing the award of contract for the purchase and delivery of light-duty coach on chassis transit buses.</td>
<td>Approval</td>
</tr>
<tr>
<td>VII. Other Business:</td>
<td></td>
</tr>
<tr>
<td>VIII. Executive session to discuss the acquisition, and/or sale or lease of property, and/or security, and/or litigation, and/or review of executive session minutes (5ILCS 120/2 et. seq., 2(c)5, 2(c)6, 2(c)8, 2(c)11, and 2(c)21 of the Open Meetings Act).</td>
<td>Approval</td>
</tr>
<tr>
<td>IX. Adjournment.</td>
<td>Approval</td>
</tr>
</tbody>
</table>
MINUTES
Board of Trustees Meeting
Madison County Mass Transit District
9:30 a.m., Thursday, December 22, 2016
One Transit Way, Granite City, Illinois

I. **Pledge of Allegiance**

Chairman Corbett led the reciting of the Pledge of Allegiance.

II. **Call to Order: Roll Call**

Chairman Corbett called the meeting to order at 9:33 a.m.

MEMBERS PRESENT: Daniel Corbett, J. Terry Allan, Rose Marie Chadwick, Edward Hagnauer and Bruce Malone

OTHERS PRESENT: Jerry Kane, Managing Director; John Papa, Legal Counsel; Mary Ruth Kettenbach, ACT; Erin Werner, ACT; and Mark Steyer, ACT

III. **Consideration of the Minutes of November 17, 2016**

TRUSTEE MALONE MADE THE MOTION, SECONDED BY TRUSTEE ALLAN, TO APPROVE THE MINUTES OF THE NOVEMBER 17, 2016 REGULAR MEETING FOR INCLUSION IN THE OFFICIAL RECORDS OF THE DISTRICT.

A ROLL CALL VOTE FOLLOWED:

<table>
<thead>
<tr>
<th>Name</th>
<th>Vote</th>
</tr>
</thead>
<tbody>
<tr>
<td>J. TERRY ALLAN</td>
<td>AYE</td>
</tr>
<tr>
<td>ROSE MARIE CHADWICK</td>
<td>AYE</td>
</tr>
<tr>
<td>DANIEL CORBETT</td>
<td>AYE</td>
</tr>
<tr>
<td>EDWARD HAGNAUER</td>
<td>AYE</td>
</tr>
<tr>
<td>BRUCE MALONE</td>
<td>AYE</td>
</tr>
</tbody>
</table>

ALL AYES. NO NAYS. MOTION CARRIED.

IV. **Public Comments**

No public comments were presented.

V. **Financial**

A. **Payments and Claims:** Consideration of the November 2016 claims for payment:

Managing Director Jerry Kane submitted the payments and claims.

TRUSTEE MALONE MADE THE MOTION, SECONDED BY TRUSTEE CHADWICK, TO APPROVE THE PAYMENTS AND CLAIMS FOR NOVEMBER 2016, EXCLUDING THE PAYMENTS AND CLAIMS TO THE CITY OF GRANITE CITY AND GRANITE CITY TOWNSHIP.
A ROLL CALL VOTE FOLLOWED:

J. TERRY ALLAN      AYE
ROSE MARIE CHADWICK AYE
DANIEL CORBETT      AYE
EDWARD HAGNAUER     AYE
BRUCE MALONE        AYE

ALL AYES. NO NAYS. MOTION CARRIED.

TRUSTEE MALONE MADE THE MOTION, SECONDED BY TRUSTEE CHADWICK, TO APPROVE THE PAYMENTS AND CLAIMS TO THE CITY OF GRANITE CITY AND GRANITE CITY TOWNSHIP FOR NOVEMBER 2016.

A ROLL CALL VOTE FOLLOWED:

J. TERRY ALLAN      AYE
ROSE MARIE CHADWICK AYE
DANIEL CORBETT      AYE
EDWARD HAGNAUER     ABSTAIN
BRUCE MALONE        AYE

ALL AYES. NO NAYS. TRUSTEE HAGNAUER ABSTAINED. MOTION CARRIED.


TRUSTEE HAGNAUER MADE THE MOTION, SECONDED BY TRUSTEE ALLAN, TO APPROVE THE MONTHLY FINANCIAL REPORT AS OF NOVEMBER 30, 2016.

A ROLL CALL VOTE FOLLOWED:

J. TERRY ALLAN      AYE
ROSE MARIE CHADWICK AYE
DANIEL CORBETT      AYE
EDWARD HAGNAUER     AYE
BRUCE MALONE        AYE

ALL AYES. NO NAYS. MOTION CARRIED.

VI. Transit Service

A. Managing Director's Report: Jerry Kane presented the report.

B. TRUSTEE HAGNAUER MADE AN OMNIBUS MOTION, SECONDED BY TRUSTEE MALONE, TO APPROVE THE FOLLOWING RESOLUTIONS:

17-16 AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION FOR CMAQ FUNDS FOR THE RIDEFINDERS REGIONAL RIDESHARE PROGRAM
17-17 AUTHORIZING THE REVISION OF FEDERAL TRANSIT ADMINISTRATION GRANT IL-90-X733 AND GRANT IL-90-X589

17-18 AUTHORIZING THE EXECUTION OF CERTIFICATIONS AND ASSURANCES FOR FEDERAL TRANSIT ADMINISTRATION ASSISTANCE PROGRAMS

17-19 AUTHORIZING THE EXECUTION OF AN AMENDMENT TO THE AGREEMENT TO PROVIDE MANAGEMENT SERVICES AND OPERATE PUBLIC TRANSIT SERVICE BETWEEN MADISON COUNTY MASS TRANSIT DISTRICT AND THE AGENCY FOR COMMUNITY TRANSIT, INC.

A ROLL CALL VOTE FOLLOWED:

J. TERRY ALLAN AYE
ROSE MARIE CHADWICK AYE
DANIEL CORBETT AYE
EDWARD HAGNAUER AYE
BRUCE MALONE AYE

ALL AYES. NO NAYS. MOTION CARRIED.

VII. **Other Business**

No items were presented.

VIII. **Executive session to discuss the acquisition, and/or sale or lease of property, and/or security, and/or litigation, and/or review of executive session minutes (5ILCS 120/2 et. seq., 2(c)5, 2(c)6, 2(c)8, 2(c)11, and 2(c)21 of the Open Meetings Act).**

TRUSTEE MALONE MADE THE MOTION, SECONDED BY TRUSTEE ALLAN, TO MOVE IN TO EXECUTIVE SESSION TO DISCUSS THE ACQUISITION, AND/OR SALE OR LEASE OF PROPERTY, AND/OR SECURITY, AND/OR LITIGATION, AND/OR REVIEW OF EXECUTIVE SESSION MINUTES (5ILCS 120/2 ET. SEQ., 2(C)5, 2(C)6, 2(C)8, 2(C)11, AND 2(C)21 OF THE OPEN MEETINGS ACT).

A ROLL CALL VOTE FOLLOWED:

J. TERRY ALLAN AYE
ROSE MARIE CHADWICK AYE
DANIEL CORBETT AYE
EDWARD HAGNAUER AYE
BRUCE MALONE AYE

ALL AYES. NO NAYS. MOTION CARRIED.

TRUSTEE HAGNAUER MADE THE MOTION, SECONDED BY TRUSTEE MALONE, TO RETURN TO REGULAR SESSION.
A ROLL CALL VOTE FOLLOWED:

J. TERRY ALLAN    AYE
ROSE MARIE CHADWICK AYE
DANIEL CORBETT    AYE
EDWARD HAGNAUER   AYE
BRUCE MALONE      AYE

ALL AYES. NO NAYS. MOTION CARRIED.

IX. TRUSTEE MALONE MADE THE MOTION, SECONDED BY TRUSTEE CHADWICK, TO APPROVE THE FOLLOWING RESOLUTION:

17-20 AUTHORIZING THE RELEASE OF CERTAIN EXECUTIVE SESSION MINUTES

A ROLL CALL VOTE FOLLOWED:

J. TERRY ALLAN    AYE
ROSE MARIE CHADWICK AYE
DANIEL CORBETT    AYE
EDWARD HAGNAUER   AYE
BRUCE MALONE      AYE

ALL AYES. NO NAYS. MOTION CARRIED.

X. Adjournment

TRUSTEE ALLAN MADE THE MOTION, SECONDED BY TRUSTEE CHADWICK, TO ADJOURN.

A ROLL CALL VOTE FOLLOWED:

J. TERRY ALLAN    AYE
ROSE MARIE CHADWICK AYE
DANIEL CORBETT    AYE
EDWARD HAGNAUER   AYE
BRUCE MALONE      AYE

ALL AYES. NO NAYS. MOTION CARRIED.

Meeting adjourned at 10:42 a.m.

Respectfully submitted:

__________________________
Erin Werner
RESOLUTION 17-21

ALLOWING ALL MADISON COUNTY, ILLINOIS STUDENTS IN GRADES 7-12 TO RIDE THE MCT FIXED ROUTE SYSTEM FREE OF CHARGE WITH THE 2017 MCT SUMMER YOUTH PASS

WHEREAS, the Madison County Mass Transit District (MCT) is the provider of multi-modal transportation services for Madison County, Illinois, including the MCT Fixed Route bus system, the Runabout Paratransit service, the 125 miles of separated Class One bikeways known as the MCT Trails, and RideFinders, the St. Louis regional rideshare program; and,

WHEREAS, gas prices continue to create a burden on families and on students requiring access to employment opportunities, classes, commercial districts, medical centers, recreation areas and other life-sustaining trips; and,

WHEREAS, educating Madison County students about the importance of alternative transportation modes to a community and to an individual includes not only instructing students, but also providing them with an opportunity to experience public transportation firsthand; and,

WHEREAS, for the last seven years, MCT has provided Madison County students in grades 7-12 with unlimited boardings from Memorial Day to Labor Day on MCT Fixed Route buses through the MCT Summer Youth Pass (SYP) program; and,

WHEREAS, in 2016, MCT distributed 20,000 Summer Youth Passes to students at 66 schools and organizations, accounting for nearly 40,000 boardings.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE MADISON COUNTY MASS TRANSIT DISTRICT THAT:

1. The Madison County Mass Transit District issue free MCT Summer Youth Passes to the students of Madison County, Illinois for unlimited rides on MCT Fixed Route buses from Memorial Day to Labor Day 2017.

ADOPTED by the Madison County Mass Transit District, Madison County, Illinois, on this twenty-sixth day of January 2017.

Daniel L. Connett, Chairman

J. Terry Allan

Edward A. Ragnauer

Rose Marie Chadwick

Bruce A. Malone

APPROVED as to Form:

John T. Papa, Legal Counsel
CERTIFICATE

I, Erin Werner, do hereby certify that I am the fully qualified and acting Secretary of the Board of Trustees of the Madison County Mass Transit District, and as such Secretary, I am the keeper of the records and files of the Madison County Mass Transit District.

I do further certify that at a duly constituted and legally convened meeting of the Board of Trustees of the Madison County Mass Transit District held on Thursday, January 26, 2017, a resolution was adopted in full accordance and conformity with the by-laws of the Madison County Mass Transit District and the statutes of the State of Illinois, as made and provided, and that the following is a full, complete, and true copy of the pertinent provisions of said Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE MADISON COUNTY MASS TRANSIT DISTRICT THAT:

1. The Madison County Mass Transit District issue free MCT Summer Youth Passes to the students of Madison County, Illinois for unlimited rides on MCT Fixed Route buses from Memorial Day to Labor Day 2017.

I further certify that the original of the complete said resolution is on file in the records of the Madison County Mass Transit District in my custody. I do further certify that the foregoing Resolution remains in full force and effect.

IN WITNESS WHEREOF, I have hereunto affixed my official signature as Secretary of the Madison County Mass Transit District on this twenty-sixth day of January 2017.

__________________________
Erin Werner
RESOLUTION 17-22

AUTHORIZING THE AWARD OF CONTRACT FOR
MCT BASE FACILITY IMPROVEMENTS PHASE 2

WHEREAS, Madison County Mass Transit District (District) was created in December 1980 by resolution of the Madison County Board pursuant to Section 3 of the Local Mass Transit District Act, approved July 21, 1959, as amended (70 ILCS 3610/1 et. seq.); and,

WHEREAS, the District is the recipient of Federal Transit Administration Section 5307 formula grant funds for various transit related capital expenditures, including facility improvements to the District’s headquarters; and,

WHEREAS, the District, in accordance with the guidelines and regulations set forth, initiated a procurement in order to select the lowest responsive and responsible bidder, as determined by the base bid price, for the project known as MCT Base Facility Improvements Phase 2, which consists of concrete joint and pavement repairs, pavement marking, lighting, asphalt pavement, painting, overhead door replacement, plumbing, HVAC, roof replacement, window replacement and other associated work; and,

WHEREAS, the Invitation for Bids (IFB) included two alternate scopes of work that would be awarded to the lowest responsive and responsible bidder, as determined by the base bid price, if the alternate price(s) could be deemed fair and reasonable. Alternate #1 included the removal and replacement of the existing trailer/office with a permanently installed modular building and Alternate #2 included full-depth reclamation and resurfacing of the north employee parking lot. Alternates #1 and #2 were included in the IFB so that as much work as possible could be completed based on available funding at the time of contract award; and,

WHEREAS, as part of the bid submittal process, bidders were required to provide an executed Buy America certificate; and,

WHEREAS, seven construction firms submitted bids; six bids were deemed responsive; and,

WHEREAS, the District, having completed said procurement process, has identified Contegra Construction Company, LLC, of Edwardsville, Illinois, as the lowest responsive and responsible bidder that submitted a certification of compliance with Buy America requirements with a base bid price of one million, seven hundred fifteen thousand dollars ($1,715,000); and,

WHEREAS, it has been determined to be in the best interest of the District to award a contract to Contegra Construction Company, LLC, of Edwardsville, Illinois, in the amount of one million, nine hundred ten thousand dollars ($1,910,000) for the base scope of work and Alternate #2 scope of work for the MCT Base Facility Improvements Phase 2 project; and

WHEREAS, Federal Transit Administration Section 5307 funds in the amount of one million, four hundred seventy-four thousand, forty-two dollars ($1,474,042) are available for this project; and,

WHEREAS, District local funds, currently estimated in the amount of four hundred thirty-six thousand dollars ($436,000), will provide the remaining amount needed to complete the project and the required local match.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE MADISON COUNTY MASS TRANSIT DISTRICT THAT:

1. Madison County Mass Transit District authorizes the notice of intent to award a contract be delivered to Contegra Construction Company, LLC, of Edwardsville, Illinois, in the amount of one million, nine hundred ten thousand dollars ($1,910,000) for the base scope of work and Alternate #2 scope of work for the MCT Base Facility Improvements Phase 2 project.
2. Pending the receipt of required documentation from Contegra Construction Company, LLC, within the time period specified within the IFB, and the verification of compliance with the District's procurement policy, the District authorizes the award of a contract, and notice to proceed be delivered to Contegra Construction Company, LLC, of Edwardsville, Illinois, in the amount of one million, nine hundred ten thousand dollars ($1,910,000) for the base scope of work and Alternate #2 scope of work for the MCT Base Facility Improvements Phase 2 project.

3. Madison County Mass Transit District shall increase the Assigned Fund Balance by the percent required of the contract award necessary to meet the grant requirements.

4. Daniel L. Corbett, Chairman, J. Terry Allan, Vice Chairman, and/or Jerry J. Kane, Managing Director, of the Madison County Mass Transit District, are hereby authorized to take all action necessary to complete and perform all obligations associated with the contract, including any and all change orders on behalf of and in a manner most beneficial to the Madison County Mass Transit District.

ADOPTED by the Madison County Mass Transit District, Madison County, Illinois, on this twenty-sixth day of January 2017.

Daniel L. Corbett, Chairman

J. Terry Allan

Rose Marie Chadwick

Edward A. Mognauer

Bruce A. Malone

APPROVED as to Form:

John T. Papa, Legal Counsel
CERTIFICATE

I, Erin Werner, do hereby certify that I am the fully qualified and acting Secretary of the Board of Trustees of the Madison County Mass Transit District, and as such Secretary, I am the keeper of the records and files of the Madison County Mass Transit District.

I do further certify that at a duly constituted and legally convened meeting of the Board of Trustees of the Madison County Mass Transit District held on Thursday, January 26, 2017, a resolution was adopted in full accordance and conformity with the by-laws of the Madison County Mass Transit District and the statutes of the State of Illinois, as made and provided, and that the following is a full, complete, and true copy of the pertinent provisions of said Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE MADISON COUNTY MASS TRANSIT DISTRICT THAT:

1. Madison County Mass Transit District authorizes the notice of intent to award a contract be delivered to Contegra Construction Company, LLC, of Edwardsville, Illinois, in the amount of one million, nine hundred ten thousand dollars ($1,910,000) for the base scope of work and Alternate #2 scope of work for the MCT Base Facility Improvements Phase 2 project.

2. Pending the receipt of required documentation from Contegra Construction Company, LLC, within the time period specified within the IFB, and the verification of compliance with the District's procurement policy, the District authorizes the award of a contract, and notice to proceed be delivered to Contegra Construction Company, LLC, of Edwardsville, Illinois, in the amount of one million, nine hundred ten thousand dollars ($1,910,000) for the base scope of work and Alternate #2 scope of work for the MCT Base Facility Improvements Phase 2 project.

3. Madison County Mass Transit District shall increase the Assigned Fund Balance by the percent required of the contract award necessary to meet the grant requirements.

4. Daniel L. Corbett, Chairman, J. Terry Allan, Vice Chairman, and/or Jerry J. Kane, Managing Director, of the Madison County Mass Transit District, are hereby authorized to take all action necessary to complete and perform all obligations associated with the contract, including any and all change orders on behalf of and in a manner most beneficial to the Madison County Mass Transit District.

I further certify that the original of the complete said resolution is on file in the records of the Madison County Mass Transit District in my custody. I do further certify that the foregoing Resolution remains in full force and effect.

IN WITNESS WHEREOF, I have hereunto affixed my official signature as Secretary of the Madison County Mass Transit District on this twenty-sixth day of January 2017.

Erin Werner
Contract Award Recommendation

To: Board of Trustees
From: Jerry Kane, Managing Director
       Penny Brown, Procurement Specialist
Project: MCT Base Facility Improvements Phase 2 No. 17-1-11600
Date: January 20, 2017

A formal competitive procurement was initiated on December 27, 2016 to select a construction firm for the project known as MCT Base Facility Improvements Phase 2. The project consists of concrete joint and pavement repairs, pavement marking, lighting, asphalt pavement, painting, overhead door replacement, plumbing, HVAC, roof replacement, window replacement and other associated work. The Invitation for Bids (IFB) included two alternates. Alternate #1 is for the removal and replacement of the existing trailer/office with a permanently installed modular building. Alternate #2 is work for full-depth reclamation and resurfacing of the north employee parking lot.

The terms of the IFB stated that a contract award, if any, would be made to the lowest responsive and responsible bidder as determined by the Base Bid Price. Alternate #1 and/or alternate #2 would be awarded to the lowest responsive and responsible bidder of the Base Bid Price if the alternate price(s) could be deemed fair and reasonable. Alternates were included in the IFB so that as much work as possible could be completed based on available funding at the time of contract award.

A total of seven bids were received. Korte & Luitjohan Contractors, Inc. was identified as the apparent low bidder. Upon review of their bid, it was found that they certified non-compliance with Buy America requirements. The Code of Federal Regulations (CFR) Title 49 Part 661.7 sets out four conditions whereby Buy America waivers may be granted to the general requirements of 49 U.S.C. 5323 (j)(1) for a contract award. The Federal Transit Administration (FTA) may issue a general waiver, public interest waiver, non-availability waiver, and price-differential waiver. In this case, a condition does not exist to request a waiver from FTA to award a contract to Korte & Luitjohan Contractors, Inc.

Contegra Construction Company, LLC was identified as the second lowest responsive bidder. They certified compliance with Buy America requirements. Their DBE utilization plan exceeds the District’s goal of 4% by providing a minimum of 4.37% DBE participation.

A price analysis was conducted to evaluate the reasonableness of Contegra Construction Company, LLC’s base bid and Alternate #2 bid prices; sufficient funding is not available for consideration of Alternate #1. The analysis included consideration of duplicative costs such as engineering, administrative, construction mobilization, and construction management the District would incur if Alternate #2 work was not performed in unison with the base bid work. In addition, maintenance costs would continue to be incurred associated with the aging pavement. The price analysis deemed the base bid and Alternate #2 prices as fair and reasonable.

A responsibility determination review concluded Contegra Construction Company, LLC exhibits adequate organization, financial condition, compliance with Disadvantaged Business Enterprise (DBE) program requirements and other characteristics necessary to successfully carry out the project.

Recommendation is being made for a contract award to the lowest responsive and responsive bidder that submitted a certification of compliance with Buy America requirements, Contegra Construction Company, LLC, in the amount of $1,910,000.00 for the above referenced project’s base bid and Alternate #2 work.
<table>
<thead>
<tr>
<th>Bidder</th>
<th>Base Bid</th>
<th>Alternate #1</th>
<th>Alternate #2</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Korte &amp; Luitjohan Contractors, Inc. Highland, IL</td>
<td>$1,696,500.00</td>
<td>$314,400.00</td>
<td>$154,600.00</td>
<td>Certified non-compliance with Buy America requirements</td>
</tr>
<tr>
<td>Contegra Construction Company, LLC Edwardsville, IL</td>
<td>$1,715,000.00</td>
<td>$440,000.00</td>
<td>$195,000.00</td>
<td>Award recommendation</td>
</tr>
<tr>
<td>Tindall Construction, Inc. Granite City, IL</td>
<td>$1,733,520.00</td>
<td>$359,641.00</td>
<td>$155,351.00</td>
<td></td>
</tr>
<tr>
<td>Plocher Construction Company, Inc. Highland, IL</td>
<td>$1,848,000.00</td>
<td>$490,000.00</td>
<td>$150,000.00</td>
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</tr>
<tr>
<td>Limbaugh Construction Co, Inc. Granite City, IL</td>
<td>$1,857,000.00</td>
<td>$316,000.00</td>
<td>$166,739.00</td>
<td>Certified non-compliance with Buy America requirements</td>
</tr>
<tr>
<td>L. Wolf Company Granite City, IL</td>
<td>$1,888,000.00</td>
<td>$415,000.00</td>
<td>$152,000.00</td>
<td>Certified non-compliance with Buy America requirements</td>
</tr>
<tr>
<td>L. Keeley Construction St. Louis, MO</td>
<td>$1,977,000.00</td>
<td>$332,579.00</td>
<td>$141,618.00</td>
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Section 5307 funds are available for this project at an 80/20 Federal/local ratio through a grant administered by the Federal Transit Administration. Local funds will be used for project costs exceeding the grant budget.
RESOLUTION 17-23

AUTHORIZING THE AWARD OF CONTRACT
FOR THE PURCHASE AND DELIVERY OF
LIGHT-DUTY COACH ON CHASSIS TRANSIT BUSES

WHEREAS, the District has the responsibility to operate and maintain mass transit as a public service for the welfare of the residents of the District and the vitality of Madison County, Illinois; and,

WHEREAS, Madison County Mass Transit District is a recipient of grant funds from the United States Department of Transportation, Federal Transit Administration (FTA) for light-duty transit buses; and,

WHEREAS, the District issued a Request for Proposals (RFP) in order to select a qualified vendor to provide a base order of thirteen (13) light-duty 17-passenger coach on chassis gasoline powered transit buses along with training, spare parts, test equipment and special tools, with an option to purchase up to thirty-three (33) additional 17-passenger and/or 14-passenger buses, for a total contract not-to-exceed quantity of forty-six (46); and,

WHEREAS, the result of the RFP produced one responsive and responsible proposal from Southern Bus and Mobility, Inc. (SBM); and,

WHEREAS, the single proposal lacked price competition, and therefore, FTA guidelines, the proposed prices had to be evaluated and determined to be fair and reasonable before the District could award a contract for buses; and,

WHEREAS, the District utilized the services of Norm Ketola & Associates, of Marblehead Massachusetts, to provide a cost/price analysis and needed negotiation services; and,

WHEREAS, after receiving the price analysis report from Norm Ketola & Associates, the District initiated negotiations with SBM to address questions and concerns that were in SBM's original offer before asking SBM for a Best and Final Offer (BAFO); and,

WHEREAS, a price analysis deemed the BAFO prices to be fair and reasonable; and,

WHEREAS, it has been determined to be in the best interest of the District to award a contract to Southern Bus and Mobility, Inc., of Breese, Illinois, in the amount of one million, six hundred forty-one thousand, eight hundred seventy-seven dollars and nine cents ($1,641,877.09) for a base order of thirteen (13) fixed route gasoline powered 17-passenger buses, training, spare parts, and special tools, with an option to add a DR700 vehicle logic unit system for an additional fourteen thousand, five hundred twenty-five dollars ($14,525) each. Included is an option to purchase over a 5-year term up to thirty-three (33) additional 17-passenger buses at one hundred twenty-five thousand, sixty-one dollars ($125,061) each (does not include the DR700 system) and/or 14-passenger buses at one hundred twelve thousand, forty-seven dollars ($112,047) each, subject to price adjustments for regulatory changes and Producer Price Index (PPI) economic price adjustments in accordance with the RFP's terms; and,

WHEREAS, Federal Transit Administration Section 5307 funds are available for this project at an 80/20 Federal/local ratio through a grant administered by FTA.
NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE MADISON COUNTY MASS TRANSIT DISTRICT THAT:

1. Madison County Mass Transit District award a contract to Southern Bus and Mobility, Inc., of Breee, Illinois, in the amount of one million, six hundred forty-one thousand, eight hundred seventy-seven dollars and nine cents ($1,641,877.09) for a base order of thirteen (13) fixed route gasoline powered 17-passenger buses, training, spare parts, and special tools, with an option to add a DR700 vehicle logic unit system for an additional fourteen thousand, five hundred twenty-five dollars ($14,525) each. Included is an option to purchase over a 5-year term up to thirty-three (33) additional 17-passenger buses at one hundred twenty-five thousand, sixty-one dollars ($125,061) each (does not include the DR700 system) and/or 14-passenger buses at one hundred twelve thousand, forty-seven dollars ($112,047) each, subject to price adjustments for regulatory changes and Producer Price Index (PPI) economic price adjustments in accordance with the RFP's terms.

2. Madison County Mass Transit District Capital Budget line item shall be increased by an amount equivalent to the project cost.

3. Madison County Mass Transit District shall increase the Assigned Fund Balance by twenty percent (20%) of the contract award.

4. Daniel L. Corbett, Chairman, J. Terry Allan, Vice Chairman, and/or Jerry J. Kane, Managing Director, of the Madison County Mass Transit District, are hereby authorized to take all action necessary to execute, complete, and perform all obligations associated with the contract, including any and all change orders on behalf of and in a manner most beneficial to the Madison County Mass Transit District.

ADOPTED, by the Board of Trustees of the Madison County Mass Transit District, Madison County, Illinois, on this twenty-sixth day of January 2017.

Daniel L. Corbett, Chairman

J. Terry Allan

Edward A. Hahmayer

Rose Marie Chadwick

Bruce C. Malone

APPROVED as to Form:

John T. Papa, Legal Counsel
CERTIFICATE

I, Erin Werner, do hereby certify that I am the fully qualified and acting Secretary of the Board of Trustees of the Madison County Mass Transit District, and as such Secretary, I am the keeper of the records and files of the Madison County Mass Transit District.

I do further certify that at a duly constituted and legally convened meeting of the Board of Trustees of the Madison County Mass Transit District held on Thursday, January 26, 2017, a resolution was adopted in full accordance and conformity with the by-laws of the Madison County Mass Transit District and the statutes of the State of Illinois, as made and provided, and that the following is a full, complete, and true copy of the pertinent provisions of said Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE MADISON COUNTY MASS TRANSIT DISTRICT THAT:

1. Madison County Mass Transit District award a contract to Southern Bus and Mobility, Inc., of Breese, Illinois, in the amount of one million, six hundred forty-one thousand, eight hundred seventy-seven dollars and nine cents ($1,641,877.09) for a base order of thirteen (13) fixed route gasoline powered 17-passenger buses, training, spare parts, and special tools, with an option to add a DR700 vehicle logic unit system for an additional fourteen thousand, five hundred twenty-five dollars ($14,525) each. Included is an option to purchase over a 5-year term up to thirty-three (33) additional 17-passenger buses at one hundred twenty-five thousand, sixty-one dollars ($125,061) each (does not include the DR700 system) and/or 14-passenger buses at one hundred twelve thousand, forty-seven dollars ($112,047) each, subject to price adjustments for regulatory changes and Producer Price Index (PPI) economic price adjustments in accordance with the RFP’s terms.

2. Madison County Mass Transit District Capital Budget line item shall be increased by an amount equivalent to the project cost.

3. Madison County Mass Transit District shall increase the Assigned Fund Balance by twenty percent (20%) of the contract award.

4. Daniel L. Corbett, Chairman, J. Terry Allan, Vice Chairman, and/or Jerry J. Kane, Managing Director, of the Madison County Mass Transit District, are hereby authorized to take all action necessary to execute, complete, and perform all obligations associated with the contract, including any and all change orders on behalf of and in a manner most beneficial to the Madison County Mass Transit District.

I further certify that the original of the complete said resolution is on file in the records of the Madison County Mass Transit District in my custody. I do further certify that the foregoing Resolution remains in full force and effect.

IN WITNESS WHEREOF, I have hereunto affixed my official signature as Secretary of the Madison County Mass Transit District on this twenty-sixth day of January 2017.

Erin Werner
A formal competitive procurement was initiated on August 29, 2016 to solicit proposals for a base order of thirteen (13) light-duty 17-passenger coach on chassis gasoline powered transit buses along with training, spare parts, test equipment and special tools, with an option to purchase up to thirty-three (33) additional 17-passenger and/or 14-passenger buses for a total contract not-to-exceed quantity of forty-six (46).

A single bid was received from Southern Bus & Mobility, Inc. (SBM). When a single bid is received, an adequacy of competition review must be conducted which evaluates information from firms that received the Request for Proposal (RFP) but did not submit a proposal. Based on information received, competition was deemed adequate and an evaluation of the single bid then proceeded.

Norm Ketola & Associates of Marblehead, Massachusetts, provided price analysis services for the single bid. The information supplied in Norm Ketola’s price analysis report was used in conjunction with internal information collected to develop a negotiating position for discussions with SBM. After discussions were held with SBM, the District requested a Best and Final Offer (BAFO). The BAFO addressed the District’s questions and concerns that were in SBM’s original offer. A price analysis deemed the BAFO prices fair and reasonable.

A responsibility determination review concluded SBM exhibits adequate organization, financial condition, and other characteristics necessary to successfully carry out the project. Turtle Top, the transit vehicle manufacturer (TVM) that SBM is using, complies with the Disadvantaged Business Enterprise (DBE) program eligibility requirements for a TVM when using Federal Transit Administration (FTA) funds. A pre-award audit found that the vehicles proposed will comply with FTA’s Buy America requirements for domestic content and final assembly.

Recommendation is being made for a contract award to Southern Bus & Mobility, Inc., in the amount of $1,641,877.09 for a base order of 13 fixed route gasoline powered 17-passenger buses, training, spare parts, and special tools, with an option to add a DR700 vehicle logic unit system for an additional $14,525.00 each. This recommendation also includes an option to purchase over a 5-year term up to thirty-three (33) additional 17-passenger buses at $125,061.00 each (does not include the DR700 system) and/or 14-passenger buses at $112,047.00 each, subject to price adjustments for regulatory changes and Producer Price Index (PPI) economic price adjustments in accordance with the RFP’s terms.

Section 5307 funds are available for this project at an 80/20 Federal/local ratio through a grant administered by the Federal Transit Administration.