AGENDA
Board of Trustees Meeting
Madison County Mass Transit District
9:30 a.m., Thursday, February 23, 2017
One Transit Way, Granite City, Illinois

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<td>Call to Order: Roll Call.</td>
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<td>Consideration of the minutes of the January 26, 2017 regular meeting for inclusion in the official records of the District. Approval</td>
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<td>B. Presentation of May 2017 and August 2017 service changes: S.J. Morrison, Director of Marketing and Planning. Approval</td>
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<td>C. Resolution 17-25. Authorizing the filing of application to East-West Gateway Council of Governments for Congestion Mitigation and Air Quality Improvement Funds for the purchase of two 30-foot transit buses. Approval</td>
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<td>Other Business:</td>
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<td>VIII.</td>
<td>Executive session to discuss the acquisition, and/or sale or lease of property, and/or security, and/or litigation, and/or review of executive session minutes (5ILCS 120/2 et. seq., 2(c)5, 2(c)6, 2(c) 8, 2(c)11, and 2(c)21 of the Open Meetings Act). Approval</td>
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<td>IX.</td>
<td>Adjournment. Approval</td>
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MINUTES
Board of Trustees Meeting
Madison County Mass Transit District
9:30 a.m., Thursday, January 26, 2017
One Transit Way, Granite City, Illinois

I. Pledge of Allegiance

Chairman Corbett led the reciting of the Pledge of Allegiance.

II. Call to Order: Roll Call

Chairman Corbett called the meeting to order at 9:30 a.m.

MEMBERS PRESENT: Daniel Corbett, J. Terry Allan, Rose Marie Chadwick, Edward Hagnauer and Bruce Malone

OTHERS PRESENT: Jerry Kane, Managing Director; John Papa, Legal Counsel; Mary Ruth Kettenbach, ACT; Erin Werner, ACT; and Mark Steyer, ACT

III. Consideration of the Minutes of December 22, 2016

TRUSTEE MALONE MADE THE MOTION, SECONDED BY TRUSTEE ALLAN, TO APPROVE THE MINUTES OF THE DECEMBER 22, 2016 REGULAR MEETING FOR INCLUSION IN THE OFFICIAL RECORDS OF THE DISTRICT.

A ROLL CALL VOTE FOLLOWED:

J. TERRY ALLAN \hspace{1cm} AYE
ROSE MARIE CHADWICK \hspace{1cm} AYE
DANIEL CORBETT \hspace{1cm} AYE
EDWARD HAGNAUER \hspace{1cm} AYE
BRUCE MALONE \hspace{1cm} AYE

ALL AYES. NO NAYS. MOTION CARRIED.

IV. Public Comments

No public comments were presented.

V. Financial

A. Payments and Claims: Consideration of the December 2016 claims for payment:
Managing Director Jerry Kane submitted the payments and claims.

TRUSTEE HAGNAUER MADE THE MOTION, SECONDED BY TRUSTEE ALLAN, TO APPROVE THE PAYMENTS AND CLAIMS FOR DECEMBER 2016, EXCLUDING THE PAYMENTS AND CLAIMS TO THE CITY OF GRANITE CITY AND GRANITE CITY TOWNSHIP.
A ROLL CALL VOTE FOLLOWED:

J. TERRY ALLAN       AYE
ROSE MARIE CHADWICK  AYE
DANIEL CORBETT       AYE
EDWARD HAGNAUER      AYE
BRUCE MALONE         AYE

ALL AYES. NO NAYS. MOTION CARRIED.

TRUSTEE MALONE MADE THE MOTION, SECONDED BY TRUSTEE ALLAN, TO APPROVE THE PAYMENTS AND CLAIMS TO THE CITY OF GRANITE CITY AND GRANITE CITY TOWNSHIP FOR DECEMBER 2016.

A ROLL CALL VOTE FOLLOWED:

J. TERRY ALLAN       AYE
ROSE MARIE CHADWICK  AYE
DANIEL CORBETT       AYE
EDWARD HAGNAUER      ABSTAIN
BRUCE MALONE         AYE

ALL AYES. NO NAYS. TRUSTEE HAGNAUER ABSTAINED. MOTION CARRIED.


TRUSTEE MALONE MADE THE MOTION, SECONDED BY TRUSTEE ALLAN, TO APPROVE THE MONTHLY FINANCIAL REPORT AS OF DECEMBER 31, 2016.

A ROLL CALL VOTE FOLLOWED:

J. TERRY ALLAN       AYE
ROSE MARIE CHADWICK  AYE
DANIEL CORBETT       AYE
EDWARD HAGNAUER      AYE
BRUCE MALONE         AYE

ALL AYES. NO NAYS. MOTION CARRIED.

VI. Transit Service

A. Managing Director's Report: Jerry Kane presented the report.

B. TRUSTEE HAGNAUER MADE AN OMNIBUS MOTION, SECONDED BY TRUSTEE MALONE, TO APPROVE THE FOLLOWING RESOLUTIONS:

17-21 ALLOWING ALL MADISON COUNTY, ILLINOIS STUDENTS IN GRADES 7-12 TO RIDE THE MCT FIXED ROUTE SYSTEM FREE OF CHARGE WITH THE 2017 MCT SUMMER YOUTH PASS

17-22 AUTHORIZING THE AWARD OF CONTRACT FOR MCT BASE FACILITY IMPROVEMENTS PHASE 2
17-23  AUTHORIZING THE AWARD OF CONTRACT FOR THE PURCHASE
AND DELIVERY OF LIGHT-DUTY COACH ON CHASSIS TRANSIT
BUSES

A ROLL CALL VOTE FOLLOWED:

J. TERRY ALLAN    AYE
ROSE MARIE CHADWICK AYE
DANIEL CORBETT    AYE
EDWARD HAGNAUER   AYE
BRUCE MALONE      AYE

ALL AYES. NO NAYS. MOTION CARRIED.

VII. Other Business

No items were presented.

VIII. Executive session to discuss the acquisition, and/or sale or lease of property,
and/or security, and/or litigation, and/or review of executive session minutes
(5ILCS 120/2 et. seq., 2(c)5, 2(c)6, 2(c)8, 2(c)11, and 2(c)21 of the Open
Meetings Act).

TRUSTEE MALONE MADE THE MOTION, SECONDED BY TRUSTEE CHADWICK,
TO MOVE IN TO EXECUTIVE SESSION TO DISCUSS THE ACQUISITION, AND/OR
SALE OR LEASE OF PROPERTY, AND/OR SECURITY, AND/OR LITIGATION,
AND/OR REVIEW OF EXECUTIVE SESSION MINUTES (5ILCS 120/2 ET. SEQ.,
2(C)5, 2(C)6, 2(C)8, 2(C)11, AND 2(C)21 OF THE OPEN MEETINGS ACT).

A ROLL CALL VOTE FOLLOWED:

J. TERRY ALLAN    AYE
ROSE MARIE CHADWICK AYE
DANIEL CORBETT    AYE
EDWARD HAGNAUER   AYE
BRUCE MALONE      AYE

ALL AYES. NO NAYS. MOTION CARRIED.

TRUSTEE MALONE MADE THE MOTION, SECONDED BY TRUSTEE ALLAN, TO
RETURN TO REGULAR SESSION.

A ROLL CALL VOTE FOLLOWED:

J. TERRY ALLAN    AYE
ROSE MARIE CHADWICK AYE
DANIEL CORBETT    AYE
EDWARD HAGNAUER   AYE
BRUCE MALONE      AYE

ALL AYES. NO NAYS. MOTION CARRIED.
IX. Adjournment

TRUSTEE ALLAN MADE THE MOTION, SECONDED BY TRUSTEE CHADWICK, TO ADJOURN.

A ROLL CALL VOTE FOLLOWED:

J. TERRY ALLAN         AYE
ROSE MARIE CHADWICK    AYE
DANIEL CORBETT         AYE
EDWARD HAGNAUER        AYE
BRUCE MALONE           AYE

ALL AYES. NO NAYS. MOTION CARRIED.

Meeting adjourned at 10:22 a.m.

Respectfully submitted:

[Signature: Erin Werner]
RESOLUTION 17-24

AUTHORIZING SIGNATURES FOR NEGOTIABLE INSTRUMENTS
FOR THE MADISON COUNTY MASS TRANSIT DISTRICT

BE IT RESOLVED, that no check or other negotiable instrument drawn on any account of the MADISON COUNTY MASS TRANSIT DISTRICT, MADISON COUNTY, ILLINOIS, shall be paid unless said document contains the signatures as makers of at least two of the following five persons listed below.

J. TERRY ALLAN
DANIEL L. CORBETT
EDWARD A. HAGNAUER

RONALD L. JEDDA
BRUCE A. MALONE

BE IT FURTHER RESOLVED, that all checks or other negotiable instruments made payable to the MADISON COUNTY MASS TRANSIT DISTRICT, MADISON COUNTY, ILLINOIS, shall be deposited in said Account Nos. only, and that said proceeds may not be directly paid out in any other manner.

BE IT FURTHER RESOLVED, that the MADISON COUNTY MASS TRANSIT DISTRICT, MADISON COUNTY, ILLINOIS, does hereby go on record to state that no person or other entity has the authority to issue or to negotiate any checks or negotiable instruments contrary to the provisions of this Resolution, and this Resolution supersedes all prior Resolutions regarding this matter.

ADOPTED, by the Board of Trustees of the Madison County Mass Transit District, Madison County, Illinois, on this twenty-third day of February 2017.

Daniel L. Corbett, Chairman

J. Terry Allan

Ronald L. Jedda

Edward A. Hagnauer

Bruce A. Malone

APPROVED as to Form:

John T. Papa, Legal Counsel
CERTIFICATE

I, Erin Werner, do hereby certify that I am the fully qualified and acting Secretary of the Board of Trustees of the Madison County Mass Transit District, and as such Secretary, I am the keeper of the records and files of the Madison County Mass Transit District.

I do further certify that at a duly constituted and legally convened meeting of the Board of Trustees of the Madison County Mass Transit District held on Thursday, February 23, 2017, a resolution was adopted in full accordance and conformity with the by-laws of the Madison County Mass Transit District and the statutes of the State of Illinois, as made and provided, and that the following is a full, complete, and true copy of the pertinent provisions of said Resolution.

BE IT RESOLVED, that no check or other negotiable instrument drawn on any account of the MADISON COUNTY MASS TRANSIT DISTRICT, MADISON COUNTY, ILLINOIS, shall be paid unless said document contains the signatures as makers of at least two of the following five persons listed below.

J. TERRY ALLAN
DANIEL L. CORBETT
EDWARD A. HAGNAUER

RONALD L. JEDDA
BRUCE A. MALONE

BE IT FURTHER RESOLVED, that all checks or other negotiable instruments made payable to the MADISON COUNTY MASS TRANSIT DISTRICT, MADISON COUNTY, ILLINOIS, shall be deposited in said Account Nos. only, and that said proceeds may not be directly paid out in any other manner.

BE IT FURTHER RESOLVED, that the MADISON COUNTY MASS TRANSIT DISTRICT, MADISON COUNTY, ILLINOIS, does hereby go on record to state that no person or other entity has the authority to issue or to negotiate any checks or negotiable instruments contrary to the provisions of this Resolution, and this Resolution supersedes all prior Resolutions regarding this matter.

I further certify that the original of the complete said resolution is on file in the records of the Madison County Mass Transit District in my custody. I do further certify that the foregoing Resolution remains in full force and effect.

IN WITNESS WHEREOF, I have hereunto affixed my official signature as Secretary of the Madison County Mass Transit District on this twenty-third day of February 2017.

Erin Werner
May 2017 Service Change Briefing Paper

To: Board of Trustees
From: Jerry Kane, Managing Director
       SJ Morrison, Director of Marketing and Planning
       Joe Domer, Manager of Planning and Scheduling
Date: February 14, 2017

SUMMARY
Marketing & Planning staff propose the following minor adjustments for the service change, effective May 7, 2017.

IL-111 CORRIDOR ADJUSTMENTS

#6 Roxana – Pontoon Beach:
- Re-route the southbound 4:35 a.m. trip to serve the east and west sides of Gateway Commerce Center to accommodate shift start times.
- Add a 5:17 a.m. northbound #6 from Liberty to Lakeview and Wood River Station.
- Shift the first trip of the #1 Riverbend back 12 minutes to meet the #6 at Wood River Station.
- VSH Increase: 161.5; Annual FTE Increase: .08; Annual cost increase: $12,747.

#20 Granite City – Pontoon Beach Shuttle:
- Adjust the pattern of the 4:15 a.m. trip to serve Hershey before Amazon.
- No VSH increase. No FTE increase. No cost increase.

MAIN & EDWARDS REALIGNMENT:
At the request of the City of Alton, MCT is eliminating bus stops near Main & Edwards and altering the three routes that serve this area. The goal of which is to shift transfer opportunities to designated MCT transfer points with climate-controlled passenger waiting areas such as Alton Station or the High Speed Rail Station.

#7 Alton – Edwardsville:
- Re-route the #7 to travel on College to Main to serve Centerstone Clinic.
- Eliminate stops on Edwards between Washington and Main.

#9 Washington Shuttle:
- Re-route the #9 to simply stay on Washington.
- Eliminate bus stops on Washington between College and Edwards.

#11 Brown Shuttle:
- Re-route the #11 to travel on College to Washington.
- Eliminate bus stops on Washington between College and Edwards.
- No VSH increase. No FTE increase. No cost increase.

HIGHLAND SHUTTLE

#14 Highland Shuttle:
- Extend the #14 to the Highland Food Pantry on trips from 8 a.m. until 1 p.m.
- No VSH increase. No FTE increase. No cost increase.

OVERALL IMPACTS OF MAY 2017 SERVICE CHANGE:
Annual VSH Increase: 161.5; Annual FTE Increase: .08; Annual Cost Increase: $12,747
August 2017 Service Change Briefing Paper

To: 
Board of Trustees

From: 
Jerry Kane, Managing Director
SJ Morrison, Director of Marketing and Planning
Joe Domer, Manager of Planning and Scheduling

Date: 
February 14, 2017

SUMMARY
Marketing & Planning staff propose the following changes for the service change, effective August 6, 2017.

HIGHLAND RE-ALIGNMENT

Background:
In May 2015, MCT added two fixed-route services to Highland. The #13 was extended from Troy to Highland to serve the Suppiger Apts., Northtown Shopping Center and Walmart. The #14 EZ Ride was converted into an hourly, weekday-only fixed-route service called the #14 Highland Shuttle, which provided service throughout Highland and connected to the #13 at Walmart. Combined, the new MCT service in Highland represented an annual increase of approximately $567,000.

Ridership:
After two years of operating the new service, MCT has not seen significant ridership gains on either route, (#14 averages 300 boardings monthly, the #13 averages 1,054) despite marketing efforts and an attempt at rerouting the shuttle. Some of Highland’s highest ridership was reported in October 2016: the #14 carried 361 boardings, and the #13 carried 1,052 boardings (only 197 of those boardings occurred in Highland.) It’s evident that the service needs to be reduced commensurate with the level of demand.

Recommendation:
Truncate the #13 in Troy and extend the #14 to serve Suppiger Apartments to capture the existing ridership in that area. The rationale for this recommendation is detailed below:

- **Ridership Preservation:** Maintaining the #14 preserves the existing boardings in Highland as well as the in-Highland boardings on the #13. The #14 carries an average of 300 boardings each month. The Highland portion of the #14 carries an average of 200 boardings monthly.
- **Allocating Resources Where There is Demand:** Although, surveys are still being conducted, it appears that there is little demand for service on the #13 from Highland to the MCT network. The #13 Highland passengers are primarily riding within Highland (from Suppiger to Walmart and Northtown). It appears that only 1% of #13 boardings leave Highland.

Other Plan Components:
Staff also recommends the following:

- Add an afternoon trip on the #13 to fill in a service gap caused by operating the #13X.
- Reduce the number of #13 trips to Cambridge House (from 22 to 10).
- Reduce the span of service of the #14, eliminating a morning and an afternoon trip to operate the #13X.
- Re-route the northern segment of the #14 to serve Northtown Shopping Center and Suppiger Apartments.
- Eliminate five #14 bus stop locations (IL 160 & Troxler, Troxler & Augusta, US 40 & Apex, Highland High, and St. Joseph’s Hospital) and eight #13 bus stop locations: (Highland P&R, St. Jacob P&R, Troy P&R, Triad High, Troy Library, Main & Padin, Main & Liberty Sq, and Main & Avalon) ridership at all of these stops combined is less than 5% of all boardings on these routes.

Highland Re-Alignment: Annual VSH Decrease: 3,825; FTE Decrease: -1.84; Cost Decrease: $301,907.25
ALTON RE-ALIGNMENT

**Background:**
In the summer of 2017, the new multi-modal Alton High Speed Rail Station will open off Homer Adams Parkway in Alton. To provide service to the new facility and to facilitate faster, more efficient transfers from Wood River and Edwardsville to Lewis & Clark Community College (LCCC) in Godfrey, staff proposes the following for the August 2017 Service Change:

**#7 Alton - Edwardsville:**
- Re-route all #7 trips to terminate at the Alton High Speed Rail Station instead of Alton Square.
- Provide direct 30-minute service from Wood River, Alton and Edwardsville to High Speed Rail.
- Provide a timed transfer at Wood River Station to High Speed Rail from Granite City and the Roxanas.

**#8 Central Shuttle:**
- Re-route all #8 trips to terminate at the Alton High Speed Rail Station instead of Alton Square.
- Eliminate service on a segment of Elm from Alby to State.
- Create in-direction trip to LCCC from Central Avenue corridor via the #10.

**#10 State & Elm Shuttle:**
- Re-route all #10 trips to serve the Alton High Speed Rail Station.
- Provide service on the segment of Elm from Alby to State, previously operated by the #8.
- Introduce 60-minute service to Alton Square.
- Reduce frequency from 60 minutes to 30 minutes on low performing segment of #10 (Alton Station to Alton High Speed Rail – 28% of boardings on this segment).
- Maintain 30 minute frequency from Alton High Speed Rail through Godfrey to LCCC and Walmart. (72% of the boardings on the #10 occur on the 30 minute corridor).
- Create a timed transfer from the #7 to #10 facilitating a much faster trip to and from Alton, Wood River and Edwardsville to LCCC.

Alton Re-Structure Annual VSH Increase: 4,915.42; FTE Increase: 2.36  Cost Increase: $387,974.10

**OVERALL AUGUST 2017 SERVICE CHANGE IMPACTS:**

Annual VSH Increase: 1,090.42; FTE Increase: 0.52  Cost Increase: $86,066.85
RESOLUTION 17-25

AUTHORIZING THE FILING OF APPLICATION
TO EAST-WEST GATEWAY COUNCIL OF GOVERNMENTS
FOR CONGESTION MITIGATION AND AIR QUALITY IMPROVEMENT FUNDS
FOR THE PURCHASE OF TWO 30-FOOT TRANSIT BUSES

WHEREAS, the United States Secretary of Transportation is authorized to make grants for programs under the Congestion Mitigation and Air Quality (CMAQ) Improvement Program as defined by the Fixing America's Surface Transportation (FAST) Act; and,

WHEREAS, the State of Illinois, Department of Transportation (IDOT) and State of Missouri, Department of Transportation (MoDOT) are responsible for administering CMAQ-funded projects in the greater St. Louis region on behalf of the United States Department of Transportation; and,

WHEREAS, the Madison County Mass Transit District operates public mass transit service within Madison County, Illinois, and operates express commuter service which connects Madison County to downtown St. Louis, thereby reducing vehicle emissions and traffic congestion; and,

WHEREAS, the 30-foot heavy-duty, low floor, wheelchair accessible, clean diesel transit buses, which the Madison County Mass Transit District utilizes to operate service within Madison County, have reached their useful life expectancy; and,

WHEREAS, these buses provide vital transportation to employment centers, job training, medical centers, shopping venues, and other important locations for thousands of Madison County residents; and,

WHEREAS, it has been determined to be in the best interest of the District to submit an application to East West Gateway Council of Governments (EWGCG), the designated Metropolitan Planning Organization for the St. Louis region, in order to obtain the amount of six hundred, seventy-two thousand dollars ($672,000) in CMAQ funding to assist with the purchase of two (2) 30-foot transit buses; and,

WHEREAS, a grant for said funds will impose certain obligations upon the recipient, including the provision by it of the twenty percent (20%) local share of funds necessary to cover costs not covered by the grant; and,

WHEREAS, as part of the application process with the EWGCG, the District is required to pay an application fee equal to one-half of one percent, or three thousand, three hundred sixty dollars ($3,360), of the total federal funds requested, which will be refunded if the application is not funded.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE MADISON COUNTY MASS TRANSIT DISTRICT THAT:

1. Madison County Mass Transit District submit an application with the East-West Gateway Council of Governments in order to obtain the amount of six hundred, seventy-two thousand dollars ($672,000) in CMAQ grant funding to assist with the purchase of two (2) 30-foot transit buses.

2. Upon approval of its application, the Madison County Mass Transit District shall increase its Assigned Fund Balance by an amount equivalent to twenty percent (20%) of the approved project cost.
3. Upon approval of its applications, the Madison County Mass Transit District Capital Budget line item shall be increased by an amount equivalent to the approved project cost.

4. Daniel L. Corbett, Chairman, J. Terry Allan, Vice Chairman, and/or Jerry J. Kane, Managing Director, of the Madison County Mass Transit District, are hereby authorized to execute, complete, administer, and perform all obligations associated with the filing of said application and to execute, complete and perform all obligations associated with any resulting contracts, furnish such additional information as may reasonably be required in connection with the aforesaid actions, and to take any and all such further actions as are necessary and appropriate, including any and all amendments on behalf of and in a manner most beneficial to the Madison County Mass Transit District.

ADOPTED by the Madison County Mass Transit District, Madison County, Illinois, on this twenty-third day of February 2017.

Daniel L. Corbett, Chairman

J. Terry Allan

Ronald L. Jedda

Edward A. Hagnauer

Bruce A. Malone

APPROVED as to Form:

John T. Papa, Legal Counsel
CERTIFICATE

I, Erin Werner, do hereby certify that I am the fully qualified and acting Secretary of the Board of Trustees of the Madison County Mass Transit District, and as such Secretary, I am the keeper of the records and files of the Madison County Mass Transit District.

I do further certify that at a duly constituted and legally convened meeting of the Board of Trustees of the Madison County Mass Transit District held on Thursday, February 23, 2017, a resolution was adopted in full accordance and conformity with the by-laws of the Madison County Mass Transit District and the statutes of the State of Illinois, as made and provided, and that the following is a full, complete, and true copy of the pertinent provisions of said Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE MADISON COUNTY MASS TRANSIT DISTRICT THAT:

1. Madison County Mass Transit District submit an application with the East-West Gateway Council of Governments in order to obtain the amount of six hundred, seventy-two thousand dollars ($672,000) in CMAQ grant funding to assist with the purchase of two (2) 30-foot transit buses.

2. Upon approval of its application, the Madison County Mass Transit District shall increase its Assigned Fund Balance by an amount equivalent to twenty percent (20%) of the approved project cost.

3. Upon approval of its applications, the Madison County Mass Transit District Capital Budget line item shall be increased by an amount equivalent to the approved project cost.

4. Daniel L. Corbett, Chairman, J. Terry Allen, Vice Chairman, and/or Jerry J. Kane, Managing Director, of the Madison County Mass Transit District, are hereby authorized to execute, complete, administer, and perform all obligations associated with the filing of said application and to execute, complete and perform all obligations associated with any resulting contracts, furnish such additional information as may reasonably be required in connection with the aforesaid actions, and to take any and all such further actions as are necessary and appropriate, including any and all amendments on behalf of and in a manner most beneficial to the Madison County Mass Transit District.

I further certify that the original of the complete said resolution is on file in the records of the Madison County Mass Transit District in my custody. I do further certify that the foregoing Resolution remains in full force and effect.

IN WITNESS WHEREOF, I have hereunto affixed my official signature as Secretary of the Madison County Mass Transit District on this twenty-third day of February 2017.

Erin Werner