AGENDA
Board of Trustees Meeting
Madison County Mass Transit District
9:30 a.m., Tuesday, September 29, 2015
One Transit Way, Granite City, Illinois

I. Pledge of Allegiance.

II. Call to Order: Roll Call.

III. Consideration of the minutes of the August 27, 2015 regular meeting for inclusion in the official records of the District. Approval

IV. Public Comments.

V. Financial:

A. Payments and Claims: Consideration of the August 2015 claims for payment. Approval


VI. Transit Service:

A. Managing Director's Report; Jerry J. Kane. Information

B. Resolution 16-05 Authorizing the award of contract for rehabilitation of bus surveillance system equipment. Approval

VII. Other Business:

VIII. Executive session to discuss the acquisition, and/or sale or lease of property, and/or security, and/or litigation (5ILCS 120/2 et. seq., 2(c)5, 2(c)6, 2(c)8, and 2(c)11 of the Open Meetings Act). Approval

IX. Adjournment. Approval
MINUTES
Board of Trustees Meeting
Madison County Mass Transit District
9:30 a.m., Thursday, August 27, 2015
One Transit Way, Granite City, Illinois

I. Pledge of Allegiance

Vice Chairman Allan led the reciting of the Pledge of Allegiance.

II. Call to Order: Roll Call

Vice Chairman Allan called the meeting to order at 9:30 a.m.

MEMBERS PRESENT: J. Terry Allan, Edward Hagnauer, and Bruce Malone

MEMBERS ABSENT: Daniel Corbett and Rose Marie Chadwick

OTHERS PRESENT: Jerry Kane, Managing Director; John Papa, Legal Counsel; Mary Ruth Kettenbach, ACT; Mark Steyer, ACT; and Erin Werner, ACT

III. Consideration of the Minutes of July 30, 2015

TRUSTEE MALONE MADE THE MOTION, SECONDED BY TRUSTEE HAGNAUER, TO APPROVE THE MINUTES OF THE JULY 30, 2015, REGULAR MEETING FOR INCLUSION IN THE OFFICIAL RECORDS OF THE DISTRICT.

A ROLL CALL VOTE FOLLOWED:

J. TERRY ALLAN AYE
ROSE MARIE CHADWICK ABSENT
DANIEL CORBETT ABSENT
EDWARD HAGNAUER AYE
BRUCE MALONE AYE

ALL AYES. NO NAYS. MOTION CARRIED.

IV. Public Comments

No public comments were presented.

V. Financial

A. Payments and Claims: Consideration of the July 2015 claims for payment: Managing Director Jerry Kane submitted the payments and claims.

TRUSTEE HAGNAUER MADE THE MOTION, SECONDED BY TRUSTEE MALONE, TO APPROVE THE PAYMENTS AND CLAIMS FOR JULY 2015, EXCLUDING THE PAYMENTS AND CLAIMS TO THE CITY OF GRANITE CITY AND GRANITE CITY TOWNSHIP.
A ROLL CALL VOTE FOLLOWED:

J. TERRY ALLAN          AYE
ROSE MARIE CHADWICK     ABSENT
DANIEL CORBETT          ABSENT
EDWARD HAGNAUER         AYE
BRUCE MALONE            AYE

ALL AYES. NO NAYS. MOTION CARRIED.

TRUSTEE MALONE MADE THE MOTION, SECONDED BY VICE CHAIRMAN ALLAN, TO APPROVE THE PAYMENTS AND CLAIMS TO THE CITY OF GRANITE CITY AND GRANITE CITY TOWNSHIP FOR JULY 2015.

A ROLL CALL VOTE FOLLOWED:

J. TERRY ALLAN          AYE
ROSE MARIE CHADWICK     ABSENT
DANIEL CORBETT          ABSENT
EDWARD HAGNAUER         ABSTAIN
BRUCE MALONE            AYE

ALL AYES. NO NAYS. TRUSTEE HAGNAUER ABSTAINED. MOTION CARRIED.


TRUSTEE HAGNAUER MADE THE MOTION, SECONDED BY TRUSTEE MALONE, TO APPROVE THE MONTHLY FINANCIAL REPORT AS OF JULY 31, 2015.

A ROLL CALL VOTE FOLLOWED:

J. TERRY ALLAN          AYE
ROSE MARIE CHADWICK     ABSENT
DANIEL CORBETT          ABSENT
EDWARD HAGNAUER         AYE
BRUCE MALONE            AYE

ALL AYES. NO NAYS. MOTION CARRIED.

VI. Transit Service

A. Managing Director's Report: Jerry Kane presented the report.

B. TRUSTEE MALONE MADE THE MOTION, SECONDED BY TRUSTEE HAGNAUER, TO APPROVE THE FOLLOWING RESOLUTION:

16-04 AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH THE ILLINOIS DEPARTMENT OF TRANSPORTATION FOR SAFE ROUTES TO SCHOOL GRANT FUNDS
A ROLL CALL VOTE FOLLOWED:

J. TERRY ALLAN        AYE  
ROSE MARIE CHADWICK    ABSENT 
DANIEL CORBETT        ABSENT 
EDWARD HAGNAUER       AYE  
BRUCE MALONE          AYE  

ALL AYES. NO NAYS. MOTION CARRIED.

VII. Other Business

No items were presented.

VIII. Executive session to discuss the acquisition, and/or sale or lease of property, and/or security, and/or litigation (5ILCS 120/2 et. seq., 2(c)5, 2(c)6, 2(c)8, and 2(c)11 of the Open Meetings Act).

No executive session.

IX. Adjournment

TRUSTEE HAGNAUER MADE THE MOTION, SECONDED BY TRUSTEE MALONE, TO ADJOURN.

A ROLL CALL VOTE FOLLOWED:

J. TERRY ALLAN        AYE  
ROSE MARIE CHADWICK    ABSENT 
DANIEL CORBETT        ABSENT 
EDWARD HAGNAUER       AYE  
BRUCE MALONE          AYE  

ALL AYES. NO NAYS. MOTION CARRIED.

Meeting adjourned at 9:52 a.m.

Respectfully submitted:

[Signature]

Erin Werner
RESOLUTION 16-05

AUTHORIZING THE AWARD OF CONTRACT FOR REHABILITATION OF BUS SURVEILLANCE SYSTEM EQUIPMENT

WHEREAS, the Madison County Mass Transit District (District) was created in December 1980 by resolution of the Madison County Board pursuant to Section 3 of the Local Mass Transit District Act, approved July 21, 1959, as amended (70 ILCS 3610/1 et. seq.); and,

WHEREAS, the District is a recipient of grant funds from the Federal Transit Administration (FTA), United States Department of Transportation, for preventive maintenance; and,

WHEREAS, the safety and security of the District’s transit system depends, in part, on the reliability of the on-board surveillance video system of the District’s fleet; and,

WHEREAS, due to the age and operating environment of the on-board digital video recorders (DVRs) many of the hard drives (HD) are experiencing failures causing lost video records; and,

WHEREAS, the District has determined the need for rehabilitation of the DVRs as an asset management strategy which yields a cost-effective approach to extend the useful life of the system thereby providing reliable service into the future; and,

WHEREAS, rehabilitation services will include, but not be limited to, doubling of the HD capacity in every unit, updating the firmware/software, and inspection of each on-vehicle bus video surveillance system; and,

WHEREAS, the on-board MobileView video surveillance system is proprietary to United Technologies Corporation (UTC); and,

WHEREAS, a price analysis concluded the prices proposed by UTC for rehabilitation work are fair and reasonable and a responsibility determination review concluded that the vendor has the ability and financial capacity to perform the required work; and,

WHEREAS, preventive maintenance, according to Federal Transit Administration (FTA) policy, is currently defined as all maintenance. Specifically, it is defined as all the activities, supplies, materials, labor, services, and associated costs required to preserve or extend the functionality and serviceability of the asset in a cost effective manner, up to and including the current state of the art for maintaining such asset; and,

WHEREAS, preventive maintenance is an operating expense that is eligible as a FTA Section 5307 capital project at an 80/20 federal/local ratio for this project.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE MADISON COUNTY MASS TRANSIT DISTRICT THAT:

1. The Madison County Mass Transit District award a sole source contract to United Technologies Corporation (UTC) with a not-to-exceed amount of seventy-one thousand, four hundred dollars ($71,400) for rehabilitation of bus surveillance systems.
2. The Madison County Mass Transit District increase the Assigned Fund Balance by twenty percent (20%) of the contract award.

3. Daniel L. Corbett, Chairman, J. Terry Allan, Vice Chairman, and/or Jerry J. Kane, Managing Director, of the Madison County Mass Transit District, are hereby authorized and directed to take all action necessary to execute, complete, and perform all obligations associated with the contract, including any and all change orders on behalf of and in a manner most beneficial to the Madison County Mass Transit District.

ADOPTED by the Board of Trustees of the Madison County Mass Transit District, Madison County, Illinois, on this twenty-ninth day of September 2015.

Daniel L. Corbett, Chairman

J. Terry Allan

Rose Marie Chadwick

Edward A. Hagnauer

Bruce A. Malone

APPROVED as to Form

John T. Papa, Legal Counsel
CERTIFICATE

I, Erin Werner, do hereby certify that I am the fully qualified and acting Secretary of the Board of Trustees of the Madison County Mass Transit District, and as such Secretary, I am the keeper of the records and files of the Madison County Mass Transit District.

I do further certify that at a duly constituted and legally convened meeting of the Board of Trustees of the Madison County Mass Transit District held on Tuesday, September 29, 2015, a resolution was adopted in full accordance and conformity with the by-laws of the Madison County Mass Transit District and the statutes of the State of Illinois, as made and provided, and that the following is a full, complete, and true copy of the pertinent provisions of said Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE MADISON COUNTY MASS TRANSIT DISTRICT THAT:

1. The Madison County Mass Transit District award a sole source contract to United Technologies Corporation (UTC) with a not-to-exceed amount of seventy-one thousand, four hundred dollars ($71,400) for rehabilitation of bus surveillance systems.

2. The Madison County Mass Transit District increase the Assigned Fund Balance by twenty percent (20%) of the contract award.

3. Daniel L. Corbett, Chairman, J. Terry Allan, Vice Chairman, and/or Jerry J. Kane, Managing Director, of the Madison County Mass Transit District, are hereby authorized and directed to take all action necessary to execute, complete, and perform all obligations associated with the contract, including any and all change orders on behalf of and in a manner most beneficial to the Madison County Mass Transit District.

I further certify that the original of the complete said resolution is on file in the records of the Madison County Mass Transit District in my custody. I do further certify that the foregoing Resolution remains in full force and effect.

IN WITNESS WHEREOF, I have hereunto affixed my official signature as Secretary of the Madison County Mass Transit District on this twenty-ninth day of September 2015.

[Signature]

Erin Werner