<table>
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<th>Item</th>
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<td>I.</td>
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<td>II.</td>
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MINUTES
Board of Trustees Meeting
Madison County Mass Transit District
9:30 a.m., Thursday, November 19, 2015
One Transit Way, Granite City, Illinois

I. **Pledge of Allegiance**

Chairman Corbett led the reciting of the Pledge of Allegiance.

II. **Call to Order: Roll Call**

Chairman Corbett called the meeting to order at 9:30 a.m.

**MEMBERS PRESENT:** Daniel Corbett, J. Terry Allan, Edward Hagnauer, and Bruce Malone

**MEMBERS ABSENT:** Rose Marie Chadwick

**OTHERS PRESENT:** Jerry Kane, Managing Director; John Papa, Legal Counsel; Mary Ruth Kettenbach, ACT; Erin Werner, ACT; S.J. Morrison, ACT; and Amanda Viliocco-Smith, ACT

III. **Consideration of the Minutes of October 29, 2015**

TRUSTEE MALONE MADE THE MOTION, SECONDED BY TRUSTEE HAGNAUER, TO APPROVE THE MINUTES OF THE OCTOBER 29, 2015, REGULAR MEETING FOR INCLUSION IN THE OFFICIAL RECORDS OF THE DISTRICT.

A ROLL CALL VOTE FOLLOWED:

| J. TERRY ALLAN   | AYE   |
| ROSE MARIE CHADWICK | ABSENT |
| DANIEL CORBETT   | AYE   |
| EDWARD HAGNAUER  | AYE   |
| BRUCE MALONE     | AYE   |

ALL AYES. NO NAYS. MOTION CARRIED.

IV. **Public Comments**

No public comments were presented.

V. **Financial**

A. **Payments and claims:** Consideration of the October 2015 claims for payment: Managing Director Jerry Kane submitted the payments and claims.

TRUSTEE ALLAN MADE THE MOTION, SECONDED BY TRUSTEE HAGNAUER, TO APPROVE THE PAYMENTS AND CLAIMS FOR OCTOBER 2015, EXCLUDING THE PAYMENTS AND CLAIMS TO THE CITY OF GRANITE CITY.
A ROLL CALL VOTE FOLLOWED:

J. TERRY ALLAN AYE
ROSE MARIE CHADWICK ABSENT
DANIEL CORBETT AYE
EDWARD HAGNAUER AYE
BRUCE MALONE AYE

ALL AYES. NO NAYS. MOTION CARRIED.

TRUSTEE MALONE, MADE THE MOTION, SECONDED BY TRUSTEE ALLAN, TO APPROVE THE PAYMENTS AND CLAIMS TO THE CITY OF GRANITE CITY FOR OCTOBER 2015.

A ROLL CALL VOTE FOLLOWED:

J. TERRY ALLAN AYE
ROSE MARIE CHADWICK ABSENT
DANIEL CORBETT AYE
EDWARD HAGNAUER ABSTAIN
BRUCE MALONE AYE

ALL AYES. NO NAYS. TRUSTEE HAGNAUER ABSTAINED. MOTION CARRIED.


TRUSTEE ALLAN MADE THE MOTION, SECONDED BY TRUSTEE MALONE, TO APPROVE THE MONTHLY FINANCIAL REPORT AS OF OCTOBER 31, 2015.

A ROLL CALL VOTE FOLLOWED:

J. TERRY ALLAN AYE
ROSE MARIE CHADWICK ABSENT
DANIEL CORBETT AYE
EDWARD HAGNAUER AYE
BRUCE MALONE AYE

ALL AYES. NO NAYS. MOTION CARRIED.

VI. Transit Service

A. Managing Director's Report: Jerry Kane presented the report.

B. TRUSTEE MALONE, MADE AN OMNIBUS MOTION, SECONDED BY TRUSTEE ALLAN, TO APPROVE THE FOLLOWING RESOLUTIONS:

16-07 AUTHORIZING THE EXECUTION OF AN AMENDMENT TO THE AGREEMENT TO PROVIDE MANAGEMENT SERVICES AND OPERATE PUBLIC TRANSIT SERVICES BETWEEN MADISON COUNTY MASS TRANSIT DISTRICT AND THE AGENCY FOR COMMUNITY TRANSIT, INC.

16-08 APPOINTING DIRECTORS OF THE AGENCY FOR COMMUNITY TRANSIT, INC.
ADOPTION OF THE MADISON COUNTY MASS TRANSIT DISTRICT'S REVISED PROCUREMENT POLICIES AND PRACTICES

AUTHORIZING DISADVANTAGED BUSINESS ENTERPRISE PROGRAM UPDATES PURSUANT TO FEDERAL REQUIREMENTS

APPROVING THE DRUG AND ALCOHOL PREVENTION PROGRAM AS AMENDED

A ROLL CALL VOTE FOLLOWED:

J. TERRY ALLAN
ROSE MARIE CHADWICK
DANIEL CORBETT
EDWARD HAGNAUER
BRUCE MALONE

AYE
ABSENT
AYE
AYE
AYE

ALL AYES. NO NAYS. MOTION CARRIED.

C. TRUSTEE HAGNAUER MADE THE MOTION, SECONDED BY TRUSTEE ALLAN AUTHORIZING TEMPORARY FARE MODIFICATIONS FOR SAME ROUTE TRANSFERS.

A ROLL CALL VOTE FOLLOWED:

J. TERRY ALLAN
ROSE MARIE CHADWICK
DANIEL CORBETT
EDWARD HAGNAUER
BRUCE MALONE

AYE
ABSENT
AYE
AYE
AYE

ALL AYES. NO NAYS. MOTION CARRIED.

VII. Other Business

No items were presented.

VIII. Executive session to discuss the acquisition, and/or sale or lease of property, and/or security, and/or litigation (5ILCS 120/2 et. seq., 2(c)5, 2(c)6, 2(c)8, and 2(c)11 of the Open Meetings Act).

No executive session.

IX. Adjournment

TRUSTEE ALLAN MADE THE MOTION, SECONDED BY TRUSTEE MALONE, TO ADJOURN.

A ROLL CALL VOTE FOLLOWED:

J. TERRY ALLAN
ROSE MARIE CHADWICK
DANIEL CORBETT
EDWARD HAGNAUER
BRUCE MALONE

AYE
ABSENT
AYE
AYE
AYE

ALL AYES. NO NAYS. MOTION CARRIED.
Meeting adjourned at 10:15 a.m.

Respectfully submitted:

[Signature]

Erin Werner
RESOLUTION 16-12

AUTHORIZING THE PURCHASE OF A GPS DATA LOGGING DEVICE

WHEREAS, the Madison County Mass Transit District (District) was created in December 1980 by resolution of the Madison County Board pursuant to Section 3 of the Local Mass Transit District Act, approved July 21, 1959, as amended (70 ILCS 3610/1 et. seq.); and,

WHEREAS, the District has determined the need to replace its existing Global Positioning System (GPS) data logging device, as the device is no longer capable of meeting the data logging activities of the District in an efficient and accurate manner; and,

WHEREAS, the District initiated a procurement process in order to obtain a new GPS data logging device; and,

WHEREAS, Seller Instruments, of St. Louis, Missouri, submitted the lowest responsive and responsible bid in the amount of sixteen thousand, four hundred seventy-three dollars ($16,473.00) for the purchase of one (1) GPS data logging device with software, training and technical support; and,

WHEREAS, a price analysis concluded the bid price to be fair and reasonable; and,

WHEREAS, it has been determined that it would be in the best interest of the District to award a contract to Seller Instruments in the amount of sixteen thousand, four hundred seventy-three dollars ($16,473.00) for the purchase of one (1) GPS data logging device with software, training and technical support; and,

WHEREAS, Federal Transit Administration Section 5307 funds are available for this purchase at an 80/20 Federal/local ratio through a grant administered by FTA.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE MADISON COUNTY MASS TRANSIT DISTRICT THAT:

1. Madison County Mass Transit District award a contract to Seller Instruments, of St. Louis, Missouri, in the amount of sixteen thousand, four hundred seventy-three dollars ($16,473.00) for the purchase of one (1) GPS data logging device with software, training and technical support.

2. Madison County Mass Transit District increase the Assigned Fund Balance by twenty percent (20%) of the contract award.

3. Daniel L. Corbett, Chairman, J. Terry Allan, Vice Chairman, and/or Jerry J. Kane, Managing Director, of the Madison County Mass Transit District, are hereby authorized and directed to take all action necessary to execute, complete, and perform all obligations associated with the contract, including any and all change orders, on behalf of and in a manner most beneficial to the Madison County Mass Transit District.
ADOPTED by the Board of Trustees of the Madison County Mass Transit District, Madison County, Illinois, on this seventeenth day of December 2015.

Daniel L. Corbett, Chairman

J. Terry Allan

Rose Marie Chadwick

Edward A. Hagnauer

Bruce A. Malone

APPROVED as to Form:

John T. Papa, Legal Counsel
CERTIFICATE

I, Erin Werner, do hereby certify that I am the fully qualified and acting Secretary of the Board of Trustees of the Madison County Mass Transit District, and as such Secretary, I am the keeper of the records and files of the Madison County Mass Transit District.

I do further certify that at a duly constituted and legally convened meeting of the Board of Trustees of the Madison County Mass Transit District held on Thursday, December 17, 2015, a resolution was adopted in full accordance and conformity with the by-laws of the Madison County Mass Transit District and the statutes of the State of Illinois, as made and provided, and that the following is a full, complete, and true copy of the pertinent provisions of said Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE MADISON COUNTY MASS TRANSIT DISTRICT THAT:

1. Madison County Mass Transit District award a contract to Seiler Instruments, of St. Louis, Missouri, in the amount of sixteen thousand, four hundred seventy-three dollars ($16,473.00) for the purchase of one (1) GPS data logging device with software, training and technical support.

2. Madison County Mass Transit District increase the Assigned Fund Balance by twenty percent (20%) of the contract award.

3. Daniel L. Corbett, Chairman, J. Terry Allan, Vice Chairman, and/or Jerry J. Kane, Managing Director, of the Madison County Mass Transit District, are hereby authorized and directed to take all action necessary to execute, complete, and perform all obligations associated with the contract, including any and all change orders, on behalf of and in a manner most beneficial to the Madison County Mass Transit District.

I further certify that the original of the complete said resolution is on file in the records of the Madison County Mass Transit District in my custody. I do further certify that the foregoing Resolution remains in full force and effect.

IN WITNESS WHEREOF, I have hereunto affixed my official signature as Secretary of the Madison County Mass Transit District on this seventeenth day of December 2015.

__________________________
Erin Werner
To: Board of Trustees  
From: Jerry Kane, Managing Director  
Mark Steyer, Director of Engineering  
David Cobb, GIS Specialist  
Subject: Trimble GPS Unit Replacement  
Date: December 14, 2015

MCT currently uses a 12 year old Trimble GeoXT 2003 device to perform all GPS data logging activities that is no longer supported by the dealer or manufacturer. The unit has not been capable of meeting the demands for data logging in an efficient and accurate manner and needs to be replaced. On many days the unit will not pick up enough satellites to be able to collect data points.

Replacing our existing unit with a newer unit will allow us to take advantage of new technologies and satellite systems that are available to achieve high accuracy data logging very quickly. Newer units can pick up approximately 20 satellites and begin data logging within one minute.

Bids were requested for a new GPS unit that would be capable of centimeter accuracy. Three bids were received as indicated in the chart below. Seiler Instruments was the low bidder at $16,473.00 and was 5% less than the next low bidder. A price analysis concluded the bid from Seiler Instruments is fair and reasonable. Recommendation is being made for a contract award to the lowest responsive and responsible bidder, Seiler Instruments, in the amount of $16,473.00.

Section 5307 funds are available for this project at an 80/20 Federal/local ratio through a grant administered by the Federal Transit Administration.

<table>
<thead>
<tr>
<th>Item</th>
<th>Precision Products (Louisville, KY)</th>
<th>Seiler Instruments (St. Louis, MO)</th>
<th>Compass Tools (Centennial, CO)</th>
</tr>
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<tbody>
<tr>
<td>Geo 7x Centimeter Kit</td>
<td>$14,495.00</td>
<td>$14,495.00</td>
<td>$14,495.00</td>
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<tr>
<td>Pathfinder Software Update</td>
<td>$850.00</td>
<td>$850.00</td>
<td>$850.00</td>
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<tr>
<td>Training</td>
<td>$3,000.00</td>
<td>$1,500.00</td>
<td>**$1,500.00</td>
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<td>Tech Support 1yr</td>
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<td>Shipping Charges</td>
<td>$35.00</td>
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<tr>
<td>Discounts</td>
<td>$0.00</td>
<td>$867.00</td>
<td>$0.00</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>$18,875.00</strong></td>
<td><strong>$16,473.00</strong></td>
<td><strong>$17,390.00</strong></td>
</tr>
<tr>
<td>Estimated Delivery</td>
<td>30 Days</td>
<td>14 Days</td>
<td>30 Days</td>
</tr>
<tr>
<td>Memory Card 32GB</td>
<td>Not Included</td>
<td>Not Included</td>
<td>$64.95</td>
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*Training travel expenses included in cost  
**Training travel expenses not included in cost but would be additional amount
RESOLUTION 16-13

AUTHORIZING THE RELEASE OF CERTAIN EXECUTIVE SESSION MINUTES

WHEREAS, the Madison County Mass Transit District (District) was created in December 1980 by resolution of the Madison County Board pursuant to Section 3 of the Local Mass Transit District Act, approved July 21, 1959, as amended (70 ILCS 3610/1 et. seq.); and,

WHEREAS, the Board of Trustees of the Madison County Mass Transit District have met from time to time in closed session for purposes authorized by the Illinois Open Meetings Act (5 ILCS 120/1 et. seq.); and,

WHEREAS, Section 2.06 of the Illinois Open Meetings Act (5 ILCS 120/1 et. seq.) requires the District to review minutes of all closed meetings and to make a determination and report in open session that (1) the minutes or portions thereof no longer require confidential treatment and are available for public inspection or (2) the need for confidentiality still exists as to all or part of those minutes.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE MADISON COUNTY MASS TRANSIT DISTRICT THAT:

1. Pursuant to the Illinois Open Meetings Act, the Board of Trustees has reviewed the previous closed session minutes, that the following minutes or portions thereof as described in Attachment A are hereby approved, and that the minutes no longer require confidential treatment and shall be available for public inspection.

2. Pursuant to the Illinois Open Meetings Act, the Board of Trustees has reviewed the previous closed session minutes, that the following minutes or portions thereof as described in Attachment B are hereby approved, the Board finds that the need for confidentiality still exists, and that the minutes shall remain confidential.

3. Pursuant to the Illinois Open Meetings Act, the Board of Trustees approves of and directs the destruction of all verbatim records of all meetings with the notation “complete release” as described in Attachment A.

ADOPTED, by the Board of Trustees of the Madison County Mass Transit District, Madison County, Illinois, on this seventeenth day of December 2015.

Daniel L. Corbett, Chairman

J. Terry Allan  
Rosé Marie Chadwick

Edward A. Raghuwur  
Bruce A. Malone

APPROVED as to Form:

John T. Papa, Legal Counsel
Attachment A

The following Executive Session Minutes or portions thereof are hereby approved and no longer require confidential treatment and shall be available for public inspection.

October 25, 2012 (item II)  
November 29, 2012 (item II) complete release  
February 28, 2013 (item II)  
April 25, 2013 (item II)  
May 30, 2013 (item I) complete release  
June 27, 2013 (item II) complete release  
August 29, 2013 (item II, III) complete release  
December 19, 2013 (item III) complete release  
January 30, 2014 (item III)  
March 27, 2014 (item II, III)  
April 24, 2014 (item II) complete release  
May 29, 2014 (item I, III)  
June 26, 2014 (item I, III)  
July 31, 2014 (item I)  
August 28, 2014 (item I, II, IV)  
September 25, 2014 complete release  
October 30, 2014 (item II)  
November 20, 2014 complete release  
December 18, 2014 complete release  
February 26, 2015 complete release  
March 26, 2015 (item II)  
May 28, 2015 (item I)
Attachment B

The need for confidentially still exists as to all or part of the following Executive Session Minutes and that the following minutes or portions thereof shall remain closed.

April 24, 2008 (item VII)
January 29, 2009 (item II)
January 27, 2011 (item III, IV)
February 24, 2011 (item II, III)
May 26, 2011 (item IV)
June 21, 2011 (item V, VI)
July 28, 2011 (item II)
August 25, 2011 (item II)
September 29, 2011 (item I)
October 27, 2011 (item III)
November 17, 2011 (item II)
February 23, 2012 (item IV)
May 31, 2012 (item III)
June 28, 2012 (item I)
July 26, 2012 (item I)
September 27, 2012 (item IV)
October 25, 2012 (item III)
February 28, 2013 (item III, IV)
March 28, 2013 (item III)
April 25, 2013 (item IV)
January 30, 2014 (item I)
February 27, 2014
March 27, 2014 (item I)
May 29, 2014 (item II)
June 26, 2014 (item II)
July 31, 2014 (item II)
August 28, 2014 (item III)
October 30, 2014 (item I, III)
March 26, 2015 (item I)
May 28, 2015 (item II)
July 30, 2015
CERTIFICATE

I, Erin Werner, do hereby certify that I am the fully qualified and acting Secretary of the Board of Trustees of the Madison County Mass Transit District, and as such Secretary, I am the keeper of the records and files of the Madison County Mass Transit District.

I do further certify that at a duly constituted and legally convened meeting of the Board of Trustees of the Madison County Mass Transit District held on Thursday, December 17, 2015, a resolution was adopted in full accordance and conformity with the by-laws of the Madison County Mass Transit District and the statutes of the State of Illinois, as made and provided, and that the following is a full, complete, and true copy of the pertinent provisions of said Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE MADISON COUNTY MASS TRANSIT DISTRICT THAT:

1. Pursuant to the Illinois Open Meetings Act, the Board of Trustees has reviewed the previous closed session minutes, that the following minutes or portions thereof as described in Attachment A are hereby approved, and that the minutes no longer require confidential treatment and shall be available for public inspection.

2. Pursuant to the Illinois Open Meeting Act, the Board of Trustees has reviewed the previous closed session minutes, that the following minutes or portions thereof as described in Attachment B are hereby approved, the Board finds that the need for confidentially still exists, and that the minutes shall remain confidential.

3. Pursuant to the Illinois Open Meetings Act, the Board of Trustees approves of and directs the destruction of all verbatim records of all meetings with the notation "complete release" as described in Attachment A.

I further certify that the original of the complete said resolution is on file in the records of the Madison County Mass Transit District in my custody. I do further certify that the foregoing Resolution remains in full force and effect.

IN WITNESS WHEREOF, I have hereunto affixed my official signature as Secretary of the Madison County Mass Transit District on this seventeenth day of December 2015.

Erin Werner