**AGENDA**  
Board of Trustees Meeting  
Madison County Mass Transit District  
9:30 a.m., Thursday, April 28, 2016  
One Transit Way, Granite City, Illinois

<table>
<thead>
<tr>
<th>Item</th>
<th>Recommendation</th>
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<tbody>
<tr>
<td>I. Pledge of Allegiance.</td>
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<td>II. Call to Order: Roll Call.</td>
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<td>III. Nelson Hagnauer Excellence in Service Award presentation to Theresa Blair, ACT Paratransit Driver.</td>
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<td>IV. ACT staff recognition.</td>
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<td>V. Consideration of the minutes of the March 31, 2016, regular meeting for inclusion in the official records of the District.</td>
<td>Approval</td>
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<tr>
<td>VI. Public Comments.</td>
<td></td>
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<td>VII. Financial:</td>
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<tr>
<td>A. Payments and Claims: Consideration of the March 2016 claims for payment.</td>
<td>Approval</td>
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<td>VIII. Transit Service:</td>
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<tr>
<td>A. Managing Director’s Report: Jerry J. Kane.</td>
<td>Information</td>
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<tr>
<td>B. Resolution 16-27 Authorizing the award of contract for the construction of the Troy Park and Ride Lot.</td>
<td>Approval</td>
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<td>C. Resolution 16-28 Authorizing disposal of surplus vehicles that have reached the end of useful life.</td>
<td>Approval</td>
</tr>
<tr>
<td>D. International Horseradish Festival transportation request.</td>
<td>Approval</td>
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<tr>
<td>IX. Other Business:</td>
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<td>X. Executive session to discuss the acquisition, and/or sale or lease of property, and/or security, and/or litigation (5ILCS 120/2 et. seq., 2(c)5, 2(c)6, 2(c)8, and 2(c)11 of the Open Meetings Act).</td>
<td>Approval</td>
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<tr>
<td>XI. Adjournment.</td>
<td>Approval</td>
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MINUTES
Board of Trustees Meeting
Madison County Mass Transit District
9:30 a.m., Thursday, March 31, 2016
One Transit Way, Granite City, Illinois

I. Pledge of Allegiance

Chairman Corbett led the reciting of the Pledge of Allegiance.

II. Call to Order: Roll Call

Chairman Corbett called the meeting to order at 9:30 a.m.

MEMBERS PRESENT: Daniel Corbett, J. Terry Allan, Rose Marie Chadwick, Edward Hagnauer, and Bruce Malone

OTHERS PRESENT: Jerry Kane, Managing Director; John Papa, Legal Counsel; Mary Ruth Kettenbach, ACT; Erin Werner, ACT; and Mark Steyer, ACT

III. Consideration of the Minutes of February 25, 2016

TRUSTEE MALONE MADE THE MOTION, SECONDED BY TRUSTEE CHADWICK, TO APPROVE THE MINUTES OF THE FEBRUARY 25, 2016, REGULAR MEETING FOR INCLUSION IN THE OFFICIAL RECORDS OF THE DISTRICT.

A ROLL CALL VOTE FOLLOWED:

J. TERRY ALLAN AYE
ROSE MARIE CHADWICK AYE
DANIEL CORBETT AYE
EDWARD HAGNAUER AYE
BRUCE MALONE AYE

ALL AYES. NO NAYS. MOTION CARRIED.

IV. Public Comments

No public comments were presented.

V. Financial

A. Payments and Claims: Consideration of the February 2016 claims for payment:

Managing Director Jerry Kane submitted the payments and claims.

TRUSTEE HAGNAUER MADE THE MOTION, SECONDED BY TRUSTEE MALONE, TO APPROVE THE PAYMENTS AND CLAIMS FOR FEBRUARY 2016, EXCLUDING THE PAYMENTS AND CLAIMS TO THE CITY OF GRANITE CITY.
A ROLL CALL VOTE FOLLOWED:

J. TERRY ALLAN   AYE
ROSE MARIE CHADWICK   AYE
DANIEL CORBETT   AYE
EDWARD HAGNAUER   AYE
BRUCE MALONE   AYE

ALL AYES. NO NAYS. MOTION CARRIED.

TRUSTEE MALONE MADE THE MOTION, SECONDED BY TRUSTEE CHADWICK, TO APPROVE THE PAYMENTS AND CLAIMS TO THE CITY OF GRANITE CITY FOR FEBRUARY 2016.

A ROLL CALL VOTE FOLLOWED:

J. TERRY ALLAN   AYE
ROSE MARIE CHADWICK   AYE
DANIEL CORBETT   AYE
EDWARD HAGNAUER ABSTAIN
BRUCE MALONE   AYE

ALL AYES. NO NAYS. TRUSTEE HAGNAUER ABSTAINED. MOTION CARRIED.


TRUSTEE ALLAN MADE THE MOTION, SECONDED BY TRUSTEE HAGNAUER, TO APPROVE THE MONTHLY FINANCIAL REPORT AS OF FEBRUARY 29, 2016.

A ROLL CALL VOTE FOLLOWED:

J. TERRY ALLAN   AYE
ROSE MARIE CHADWICK   AYE
DANIEL CORBETT   AYE
EDWARD HAGNAUER   AYE
BRUCE MALONE   AYE

ALL AYES. NO NAYS. MOTION CARRIED.

VI. Transit Service

A. Managing Director’s Report: Jerry Kane presented the report.

B. TRUSTEE MALONE MADE AN OMNIBUS MOTION, SECONDED BY TRUSTEE ALLAN TO APPROVE THE PROPOSED MAY 2016 SERVICE CHANGES AND THE FOLLOWING RESOLUTIONS:

16-24 AUTHORIZING THE EXECUTION OF CERTIFICATIONS AND ASSURANCES FOR FEDERAL TRANSIT ADMINISTRATION ASSISTANCE PROGRAMS
16-25 AUTHORIZING THE SUBMITTAL OF THE FEDERAL FISCAL YEARS 2017-2020 TRANSPORTATION IMPROVEMENT PROGRAM

16-26 AUTHORIZING THE DIVIDING OF ONE PARCEL OF DISTRICT OWNED PROPERTY INTO TWO PARCELS

A ROLL CALL VOTE FOLLOWED:

J. TERRY ALLAN  AYE
ROSE MARIE CHADWICK  AYE
DANIEL CORBETT  AYE
EDWARD HAGNAUER  AYE
BRUCE MALONE  AYE

ALL AYES. NO NAYS. MOTION CARRIED.

VII. Other Business

No items were presented.

VIII. Executive session to discuss the acquisition, and/or sale or lease of property, and/or security, and/or litigation (5ILCS 120/2 et. seq., 2(c)5, 2(c)6, 2(c)8, and 2(c)11 of the Open Meetings Act).

No items were presented.

IX. Adjournment

TRUSTEE ALLAN MADE THE MOTION, SECONDED BY TRUSTEE CHADWICK, TO ADJOURN.

A ROLL CALL VOTE FOLLOWED:

J. TERRY ALLAN  AYE
ROSE MARIE CHADWICK  AYE
DANIEL CORBETT  AYE
EDWARD HAGNAUER  AYE
BRUCE MALONE  AYE

ALL AYES. NO NAYS. MOTION CARRIED.

Meeting adjourned at 10:05 a.m.

Respectfully submitted:

Erin Womack

3
RESOLUTION 16-27

AUTHORIZING THE AWARD OF CONTRACT
FOR CONSTRUCTION OF THE TROY PARK AND RIDE LOT

WHEREAS, the Madison County Mass Transit District (District) has the responsibility to operate and maintain mass transit as a public service for the welfare of the residents of the District and the vitality of Madison County, Illinois; and,

WHEREAS, the MCT Troy Park and Ride Lot, located at South Main Street and U.S. Route 40 in Troy, Illinois, regularly exceeds planned parking capacity; and,

WHEREAS, the District acquired additional property adjacent to the existing lot for the purpose of reconstructing the Park and Ride Lot; and,

WHEREAS, Madison County Mass Transit District is a recipient of grant funds from the United States Department of Transportation, Federal Transit Administration (FTA), to develop the Troy Park and Ride Lot; and,

WHEREAS, the District initiated a formal competitive procurement process in order to select the lowest responsive and responsible bidder for the construction of the Troy Park and Ride Lot; and,

WHEREAS, the District has determined that Keller Construction, Inc., of Glen Carbon, Illinois, with a bid in the amount of two million, eight hundred twenty-five thousand dollars ($2,825,000) is the lowest responsive and responsible bidder; and,

WHEREAS, Federal Transit Administration Section 5307 funds are to be used for this project at an 80/20 Federal/local ratio through a grant administered by FTA.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE MADISON COUNTY MASS TRANSIT DISTRICT THAT:

1. Madison County Mass Transit District has identified Keller Construction, Inc., of Glen Carbon, Illinois, as the lowest responsive and responsible bidder for the construction of the Troy Park and Ride Lot.

2. Madison County Mass Transit District authorizes the award of contract to Keller Construction, Inc., of Glen Carbon, Illinois, in the amount of two million, eight hundred twenty-five thousand dollars ($2,825,000).

3. Madison County Mass Transit District increase the Assigned Fund Balance by twenty percent (20%) of the contract award.

4. Madison County Mass Transit District Capital Budget line item be increased by an amount equivalent to the project cost.

5. Daniel L. Corbett, Chairman, J. Terry Allan, Vice Chairman, and/or Jerry J. Kane, Managing Director, of the Madison County Mass Transit District, are hereby authorized to take all action necessary to complete and perform all obligations associated with the contract, including any and all change orders and amendments on behalf of and in a manner most beneficial to the Madison County Mass Transit District.
ADOPTED by the Madison County Mass Transit District, Madison County, Illinois, on this twenty-eighth day of April 2018.

Daniel L. Corbett, Chairman

J. Terry Allan

Rose Marie Chadwick

Edward A. Magnauer

Bruce A. Malone

APPROVED as to Form:

John T. Papa, Legal Counsel
CERTIFICATE

I, Erin Werner, do hereby certify that I am the fully qualified and acting Secretary of the Board of Trustees of the Madison County Mass Transit District, and as such Secretary, I am the keeper of the records and files of the Madison County Mass Transit District.

I do further certify that at a duly constituted and legally convened meeting of the Board of Trustees of the Madison County Mass Transit District held on Thursday, April 28, 2016, a resolution was adopted in full accordance and conformity with the by-laws of the Madison County Mass Transit District and the statutes of the State of Illinois, as made and provided, and that the following is a full, complete, and true copy of the pertinent provisions of said Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE MADISON COUNTY MASS TRANSIT DISTRICT THAT:

1. Madison County Mass Transit District has identified Keller Construction, Inc., of Glen Carbon, Illinois, as the lowest responsive and responsible bidder for the construction of the Troy Park and Ride Lot.

2. Madison County Mass Transit District authorizes the award of contract to Keller Construction, Inc., of Glen Carbon, Illinois, in the amount of two million, eight hundred twenty-five thousand dollars ($2,825,000).

3. Madison County Mass Transit District increase the Assigned Fund Balance by twenty percent (20%) of the contract award.

4. Madison County Mass Transit District Capital Budget line item be increased by an amount equivalent to the project cost.

5. Daniel L. Corbett, Chairman, J. Terry Allan, Vice Chairman, and/or Jerry J. Kane, Managing Director, of the Madison County Mass Transit District, are hereby authorized to take all action necessary to complete and perform all obligations associated with the contract, including any and all change orders and amendments on behalf of and in a manner most beneficial to the Madison County Mass Transit District.

I further certify that the original of the complete said resolution is on file in the records of the Madison County Mass Transit District in my custody. I do further certify that the foregoing Resolution remains in full force and effect.

IN WITNESS WHEREOF, I have hereunto affixed my official signature as Secretary of the Madison County Mass Transit District on this twenty-eighth day of April 2016.

Erin Werner
To: Board of Trustees
From: Jerry Kane, Managing Director  
       Penny Brown, Procurement Specialist
Project: Troy Park and Ride No. 16-1-06400
Date: April 18, 2016

A formal competitive procurement was initiated on March 15, 2016 to select a construction firm for MCT’s park and ride in Troy, Illinois. Two bids were received.

Keller Construction, Inc. was identified as the apparent low bidder. A price analysis deemed their bid price fair and reasonable. A responsibility determination review concluded they exhibit adequate organization, financial condition, compliance with Disadvantaged Business Enterprise (DBE) program requirements and other characteristics necessary to successfully carry out the project.

MCT established a project goal of 9% of the awarded contract sum for DBE participation. Keller Construction, Inc.’s DBE utilization plan exceeds this goal with 9.03% participation.

Recommendation is being made for a contract award to the lowest responsive and responsible bidder, Keller Construction, Inc., in the amount of $2,825,000 for the above referenced project.

<table>
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<tr>
<th>Bidder</th>
<th>Bid</th>
<th>Notes:</th>
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<tbody>
<tr>
<td>Keller Construction, Inc.</td>
<td>$2,825,000.00</td>
<td>Award recommendation</td>
</tr>
<tr>
<td>Glen Carbon, Illinois</td>
<td></td>
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<tr>
<td>RCS Construction, Inc.</td>
<td>$3,000,000.00</td>
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<tr>
<td>Wood River, Illinois</td>
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Section 5307 funds will be used for this project at an 80/20 Federal/local ratio through a grant administered by the Federal Transit Administration.
RESOLUTION 16-28

AUTHORIZING DISPOSAL OF SURPLUS VEHICLES
THAT HAVE REACHED THE END OF USEFUL LIFE

WHEREAS, in order to maintain an efficient fleet, the District must dispose of surplus vehicles that have reached the end of useful life in a manner consistent with federal, state and local regulations; and,

WHEREAS, the District operates the St. Louis Regional Rideshare program known as RideFinders, a carpool and vanpool program serving commuters whose commute times and locations cannot be met by transit alone; and,

WHEREAS, the RideFinders vanpool program operates commuter vans funded with USDOT Congestion Mitigation and Air Quality (CMAQ) funds that flow through the states of Missouri and Illinois to reduce air pollutions associated with traffic congestion; and,

WHEREAS, vehicles funded with CMAQ funds through the State of Missouri, Department of Transportation (MoDOT), requires that the District auction such vehicles and return the net proceeds to MoDOT; and,

WHEREAS, vehicles funded with CMAQ funds are passed through to the State of Illinois, Department of Transportation (IDOT), allows the District the latitude to auction such vehicles, or donate the vehicles to local units of governments or 501(c)(3) not-for-profit corporations, to assist with their transportation needs; and

WHEREAS, the program of donating such vehicles that have reached the end of their useful life to such organizations has been successful in achieving its purpose in extending the life of a useful asset for the benefit of the community.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE MADISON COUNTY MASS TRANSIT DISTRICT THAT:

1. Jerry J. Kane, Managing Director of Madison County Mass Transit District, is hereby authorized to dispose of District owned surplus vehicles that have reached the end of useful life in accordance with the guidelines and regulations set forth, or to transfer such vehicles to units of local government or 501(c)(3) corporations, to assist with their transportation needs.

2. The Managing Director of Madison County Mass Transit District is hereby authorized and directed to present a report to the Board of Trustees, annually, at its regular scheduled meeting in June of each year, summarizing the disposal of all vehicles within that fiscal year.
ADOPTED by the Madison County Mass Transit District, Madison County, Illinois, on this twenty-eighth day of April 2016.

Daniel L. Corbett, Chairman

J. Terry Allan
Rose Marie Chadwick

Edward A. Magnauer
Bruce A. Malone

APPROVED as to Form:

John T. Papa, Legal Counsel
CERTIFICATE

I, Erin Werner, do hereby certify that I am the fully qualified and acting Secretary of the Board of Trustees of the Madison County Mass Transit District, and as such Secretary, I am the keeper of the records and files of the Madison County Mass Transit District.

I do further certify that at a duly constituted and legally convened meeting of the Board of Trustees of the Madison County Mass Transit District held on Thursday, April 28, 2016, a resolution was adopted in full accordance and conformity with the by-laws of the Madison County Mass Transit District and the statutes of the State of Illinois, as made and provided, and that the following is a full, complete, and true copy of the pertinent provisions of said Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE MADISON COUNTY MASS TRANSIT DISTRICT THAT:

1. Jerry J. Kane, Managing Director of Madison County Mass Transit District, is hereby authorized to dispose of District owned surplus vehicles that have reached the end of useful life in accordance with the guidelines and regulations set forth, or to transfer such vehicles to units of local government or 501(c)(3) corporations, to assist with their transportation needs.

2. The Managing Director of Madison County Mass Transit District, is hereby authorized and directed to present a report to the Board of Trustees, annually, at its regular scheduled meeting in June of each year, summarizing the disposal of all vehicles within that fiscal year.

I further certify that the original of the complete said resolution is on file in the records of the Madison County Mass Transit District in my custody. I do further certify that the foregoing Resolution remains in full force and effect.

IN WITNESS WHEREOF, I have hereunto affixed my official signature as Secretary of the Madison County Mass Transit District on this twenty-eighth day of April 2016.

____________________________
Erin Werner
March 28, 2016

Mr. Jerry Kane
Madison County Transit
One Transit Way
P.O. Box 7500
Granite City, IL 62040

Dear Mr. Kane:

On behalf of the International Horseradish Festival, we would like to request that the Transit District Board of Trustees consider and approve a request for special transit services for the 2016 International Horseradish Festival.

We respectfully request that a special shuttle be provided from the parking lot of Collinsville Intermediate School (1841 Vandalia St.) to the main entrance of the festival at Woodland Park. The dates and times of service are noted below.

Saturday, June 4th from 10:00 AM – 10:30 PM

Sunday, June 5th, from 10:00 AM – 6:30 PM.

We understand that two shuttles will be available on Saturday and only one shuttle on Sunday. We greatly appreciate your support and assistance in the past and hope that we can count on your assistance for this year’s festival. Please contact us with any questions regarding our request. Thank you, in advance, for your consideration and assistance.

Sincerely,

Matthew Wyatt
International Horseradish Festival
618-659-6248