AGENDA
Board of Trustees Meeting
Madison County Mass Transit District
9:30 a.m., Thursday, September 26, 2013
One Transit Way, Granite City, Illinois

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<th>Recommendation</th>
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<td>Pledge of Allegiance.</td>
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<td>II.</td>
<td>Call to Order: Roll Call.</td>
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<td>III.</td>
<td>Consideration of the minutes of the August 29, 2013 regular meeting for inclusion in the official records of the District.</td>
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<td>IV.</td>
<td>Public Comments.</td>
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<td>V.</td>
<td>Financial:</td>
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<td>A.</td>
<td>Payments and Claims: Consideration of the August 2013 claims for payment.</td>
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<td>VI.</td>
<td>Transit Service:</td>
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<td>A.</td>
<td>Managing Director's Report: Jerry J. Kane.</td>
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<td>B.</td>
<td>Resolution 14-14 Authorizing the award of contract for the construction of the Illinois Route 3 Park and Ride Lot at Rivers Edge.</td>
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<td>VII.</td>
<td>Other Business:</td>
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<td>VIII.</td>
<td>Executive Session to discuss the acquisition, and/or sale or lease of property, and/or security, and/or litigation (5ILCS 120/2 et. seq., 2(c)5, 2(c)6, 2(c) 8, and 2(c)11 of the Open Meetings Act).</td>
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<td>IX.</td>
<td>Adjournment.</td>
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I. Pledge of Allegiance

Chairman Corbett led the reciting of the Pledge of Allegiance.

II. Call to Order: Roll Call

Chairman Corbett called the meeting to order at 9:30 a.m.

MEMBERS PRESENT: Daniel Corbett, J. Terry Allan, Rose Marie Chadwick, Edward Hagnauer, and Bruce Malone

OTHERS PRESENT: Jerry Kane, Managing Director; John Papa, Legal Counsel; Mary Ruth Kettenbach, ACT; and Erin Werner, ACT

III. Consideration of the Minutes of July 25, 2013

TRUSTEE MALONE MADE THE MOTION, SECONDED BY TRUSTEE ALLAN, TO APPROVE THE MINUTES OF THE JULY 25, 2013 REGULAR MEETING FOR INCLUSION IN THE OFFICIAL RECORDS OF THE DISTRICT.

A ROLL CALL VOTE FOLLOWED:

J. TERRY ALLAN AYE
ROSE MARIE CHADWICK AYE
DANIEL CORBETT AYE
EDWARD HAGNAUER AYE
BRUCE MALONE AYE

ALL AYES. NO NAYS. MOTION CARRIED.

IV. Public Comments

No public comments were presented.

V. Financial

A. Payments and Claims: Consideration of the July 2013 claims for payment: Managing Director Jerry Kane submitted the payments and claims.

TRUSTEE MALONE MADE THE MOTION, SECONDED BY TRUSTEE CHADWICK, TO APPROVE THE PAYMENTS AND CLAIMS FOR JULY 2013, EXCLUDING THE PAYMENTS AND CLAIMS TO GRANITE CITY TOWNSHIP AND THE GRANITE CITY CITY TREASURER.

A ROLL CALL VOTE FOLLOWED:

J. TERRY ALLAN AYE
ROSE MARIE CHADWICK AYE
DANIEL CORBETT AYE
EDWARD HAGNAUER AYE
BRUCE MALONE AYE

ALL AYES. NO NAYS. MOTION CARRIED.
TRUSTEE MALONE MADE THE MOTION, SECONDED BY TRUSTEE ALLAN, TO APPROVE THE PAYMENTS AND CLAIMS TO GRANITE CITY TOWNSHIP AND THE GRANITE CITY CITY TREASURER.

A ROLL CALL VOTE FOLLOWED:

J. TERRY ALLAN AYE
ROSE MARIE CHADWICK AYE
DANIEL CORBETT AYE
EDWARD HAGNAUER ABSTAIN
BRUCE MALONE AYE

ALL AYES. NO NAYS. TRUSTEE HAGNAUER ABSTAINED. MOTION CARRIED.


TRUSTEE ALLAN MADE THE MOTION, SECONDED BY TRUSTEE HAGNAUER, TO APPROVE THE MONTHLY FINANCIAL RECORDS AS OF JULY 31, 2013.

A ROLL CALL VOTE FOLLOWED:

J. TERRY ALLAN AYE
ROSE MARIE CHADWICK AYE
DANIEL CORBETT AYE
EDWARD HAGNAUER AYE
BRUCE MALONE AYE

ALL AYES. NO NAYS. MOTION CARRIED.

C. TRUSTEE HAGNAUER MADE THE MOTION, SECONDED BY TRUSTEE MALONE, TO APPROVE THE FOLLOWING RESOLUTION:

14-06 ADOPTING THE FY2014 – FY2017 CAPITAL BUDGET

A ROLL CALL VOTE FOLLOWED:

J. TERRY ALLAN AYE
ROSE MARIE CHADWICK AYE
DANIEL CORBETT AYE
EDWARD HAGNAUER AYE
BRUCE MALONE AYE

ALL AYES. NO NAYS. MOTION CARRIED.

VI. Transit Service

A. Managing Director's Report: Jerry Kane presented the report.

B. TRUSTEE MALONE MADE AN OMNIBUS MOTION, SECONDED BY TRUSTEE CHADWICK, TO PROVIDE TRAIL MAINTENANCE ASSISTANCE TO THE CITY OF ALTON AND THE ILLINOIS DEPARTMENT OF TRANSPORTATION FOR THE GREAT RIVER ROAD TRAIL AND TO APPROVE THE FOLLOWING RESOLUTIONS:

14-07 AUTHORIZING THE AWARD OF CONTRACT FOR THE CONSTRUCTION OF THE NICKEL PLATE TRAIL EXTENSION PHASE 3
14-08  AUTHORIZING THE AWARD OF CONTRACT FOR THE PURCHASE AND DELIVERY OF A NEW DIGITAL VIDEO RECORDER

14-09  AUTHORIZING THE AWARD OF CONTRACT FOR THE PURCHASE AND DELIVERY OF A NETWORK SWITCH

14-10  AUTHORIZING THE AWARD OF CONTRACT FOR THE INSTALLATION OF BUS SHELTERS AT GATEWAY COMMERCE CENTER

14-12  ADOPTION OF THE MADISON COUNTY MASS TRANSIT DISTRICT'S REVISED PROCUREMENT POLICIES AND PRACTICES

14-13  AUTHORIZING THE MADISON COUNTY MASS TRANSIT DISTRICT COOPERATIVE POLICE BICYCLE GRANT PROGRAM

A ROLL CALL VOTE FOLLOWED:

J. TERRY ALLAN  AYE
ROSE MARIE CHADWICK  AYE
DANIEL CORBETT  AYE
EDWARD HAGNAUER  AYE
BRUCE MALONE  AYE

ALL AYES. NO NAYS. MOTION CARRIED.

C. TRUSTEE HAGNAUER MADE A MOTION, SECONDED BY TRUSTEE ALLAN, TO APPROVE THE FOLLOWING RESOLUTION:

14-11  AUTHORIZING THE AMENDMENT OF THE MOTOR VEHICLE LEASE AGREEMENT BETWEEN THE MADISON COUNTY MASS TRANSIT DISTRICT AND THE AGENCY FOR COMMUNITY TRANSIT, INC.

A ROLL CALL VOTE FOLLOWED:

J. TERRY ALLAN  AYE
ROSE MARIE CHADWICK  AYE
DANIEL CORBETT  ABSTAIN
EDWARD HAGNAUER  AYE
BRUCE MALONE  AYE

ALL AYES. NO NAYS. CHAIRMAN CORBETT ABSTAINED. MOTION CARRIED.

VII.  Other Business

No items were presented.

VIII.  Executive Session to Discuss the Acquisition, and/or Sale or Lease of Property, and/or Security, and/or Litigation (5ILCS 120/2 et. seq., 2(c)5, 2(c)6, 2(c) 8, and 2(c)11 of the Open Meetings Act).

TRUSTEE MALONE MADE THE MOTION, SECONDED BY TRUSTEE CHADWICK, TO MOVE INTO EXECUTIVE SESSION TO DISCUSS THE ACQUISITION, AND/OR SALE OR LEASE OF PROPERTY, AND/OR SECURITY, AND/OR LITIGATION (5ILCS 120/2 ET. SEQ., 2(C)5, 2(C)6, 2(C)8, AND 2(C)11 OF THE OPEN MEETINGS ACT).
A ROLL CALL VOTE FOLLOWED:

J. TERRY ALLAN       AYE
ROSE MARIE CHADWICK  AYE
DANIEL CORBETT       AYE
EDWARD HAGNAUER      AYE
BRUCE MALONE         AYE

ALL AYES. NO NAYS. MOTION CARRIED.

TRUSTEE MALONE MADE THE MOTION, SECONDED BY TRUSTEE CHADWICK, TO RETURN TO REGULAR SESSION.

A ROLL CALL VOTE FOLLOWED:

J. TERRY ALLAN       AYE
ROSE MARIE CHADWICK  AYE
DANIEL CORBETT       AYE
EDWARD HAGNAUER      AYE
BRUCE MALONE         AYE

ALL AYES. NO NAYS. MOTION CARRIED.

IX. Adjournment

TRUSTEE ALLAN MADE THE MOTION, SECONDED BY TRUSTEE MALONE, TO ADJOURN.

A ROLL CALL VOTE FOLLOWED:

J. TERRY ALLAN       AYE
ROSE MARIE CHADWICK  AYE
DANIEL CORBETT       AYE
EDWARD HAGNAUER      AYE
BRUCE MALONE         AYE

ALL AYES. NO NAYS. MOTION CARRIED.

Meeting adjourned at 10:23 a.m.

Respectfully submitted:

[Signature]
RESOLUTION 14-14

AUTHORIZING THE AWARD OF CONTRACT
FOR CONSTRUCTION OF THE
ILLINOIS ROUTE 3 PARK AND RIDE AT RIVERS EDGE

WHEREAS, the Madison County Mass Transit District (District) has the responsibility to operate and maintain mass transit as a public service for the welfare of the residents of the District and the vitality of Madison County, Illinois; and,

WHEREAS, the District has identified the need for safe, off-street transit, passenger parking in the vicinity of Illinois Route 3 in Granite City, Illinois; and,

WHEREAS, a Park and Ride Lot in this vicinity would also serve as trailhead parking for the MCT Confluence Trail, thereby encouraging multi-modal transportation; and,

WHEREAS, the District is the recipient of Congestion Mitigation and Air Quality (CMAQ) grant funds to be used for Illinois Route 3 Transit Corridor Access Improvements; and,

WHEREAS, the District initiated a formal competitive procurement process in order to select the lowest responsive and responsible bidder for the construction of the Illinois Route 3 Park and Ride Lot at Rivers Edge; and,

WHEREAS, the District has determined that Baxmeyer Construction, Inc., of Waterloo, Illinois, with a bid in the amount of one million, three hundred thirty-four thousand, six hundred fifty-one dollars and thirty cents ($1,334,651.30) is the lowest responsive and responsible bidder.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE MADISON COUNTY MASS TRANSIT DISTRICT THAT:

1. The Madison County Mass Transit District has identified Baxmeyer Construction, Inc., of Waterloo, Illinois, as the lowest responsive and responsible bidder for the construction of the Illinois Route 3 Park and Ride Lot at Rivers Edge.

2. The Madison County Mass Transit District authorizes the award of contract to Baxmeyer Construction, Inc., of Waterloo, Illinois, in the amount of one million, three hundred thirty-four thousand, six hundred fifty-one dollars and thirty cents ($1,334,651.30).

3. Daniel L. Corbett, Chairman, J. Terry Allan, Vice Chairman, and/or Jerry J. Kane, Managing Director, of the Madison County Mass Transit District, are hereby thereby authorized to take all action necessary to complete and perform all obligations associated with the contract, including any and all change orders and amendments on behalf of and in a manner most beneficial to the Madison County Mass Transit District.
ADOPTED by the Madison County Mass Transit District, Madison County, Illinois, on this twenty-sixth day of September 2013.

Daniel L. Corbett, Chairman

J. Terry Allan
Edward A. Hagnauer

Rose Marie Chadwick
Bruce A. Malone

APPROVED as to Form:

John T. Papa, Legal Counsel
CERTIFICATE

I, Erin Werner, do hereby certify that I am the fully qualified and acting Secretary of the Board of Trustees of the Madison County Mass Transit District, and as such Secretary, I am the keeper of the records and files of the Madison County Mass Transit District.

I do further certify that at a duly constituted and legally convened meeting of the Board of Trustees of the Madison County Mass Transit District held on Thursday, September 26, 2013, a resolution was adopted in full accordance and conformity with the by-laws of the Madison County Mass Transit District and the statutes of the State of Illinois, as made and provided, and that the following is a full, complete, and true copy of the pertinent provisions of said Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE MADISON COUNTY MASS TRANSIT DISTRICT THAT:

1. The Madison County Mass Transit District has identified Baxmeyer Construction, Inc., of Waterloo, Illinois, as the lowest responsive and responsible bidder for the construction of the Illinois Route 3 Park and Ride Lot at Rivers Edge.

2. The Madison County Mass Transit District authorizes the award of contract to Baxmeyer Construction, Inc., of Waterloo, Illinois, in the amount of one million, three hundred thirty-four thousand, six hundred fifty-one dollars and thirty cents ($1,334,651.30).

3. Daniel L. Corbett, Chairman, J. Terry Allan, Vice Chairman, and/or Jerry J. Kane, Managing Director, of the Madison County Mass Transit District, are hereby hereby authorized to take all action necessary to complete and perform all obligations associated with the contract, including any and all change orders and amendments on behalf of and in a manner most beneficial to the Madison County Mass Transit District.

I further certify that the original of the complete said resolution is on file in the records of the Madison County Mass Transit District in my custody. I do further certify that the foregoing Resolution remains in full force and effect.

IN WITNESS WHEREOF, I have hereunto affixed my official signature as Secretary of the Madison County Mass Transit District on this twenty-ninth day of August 2013.

Erin Werner
To: Board of Trustees  
From: Jerry Kane, Managing Director  
Penny Brown, Procurement Specialist  
Project: Illinois Route 3 Park and Ride at Rivers Edge No. 14-1-06500  
Date: September 19, 2013

Formal competitive procurement procedures were initiated on August 12, 2013 for the Illinois Route 3 Park and Ride at Rivers Edge project. Bids were received from four firms.

Baxmeyer Construction, Inc. was identified as the apparent low bidder. Based on a price analysis, their bid has been deemed fair and reasonable. A responsibility determination review concluded they exhibit adequate organization, financial condition, compliance with Disadvantaged Business Enterprise (DBE) program requirements and other characteristics necessary to successfully carry out the project.

The District established a project goal of 4% of the awarded contract sum for DBE participation. Baxmeyer Construction, Inc.'s DBE utilization plan exceeds this goal with 4.27% participation.

Recommendation is being made for a contract award to the lowest responsive and responsible bidder, Baxmeyer Construction, Inc., in the amount of $1,334,651.30 for the above referenced project.

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<tr>
<th>Bidder</th>
<th>Bid</th>
<th>Notes:</th>
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<tr>
<td>Baxmeyer Construction, Inc. Waterloo, Illinois</td>
<td>$1,334,651.30</td>
<td>Award recommendation</td>
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<tr>
<td>Thiems Construction Company Inc. Roxana, Illinois</td>
<td>$1,374,800.00</td>
<td></td>
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<tr>
<td>Keller Construction, Inc. Glen Carbon, Illinois</td>
<td>$1,489,444.00</td>
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<tr>
<td>Bruce Concrete Construction Inc. Granite City, Illinois</td>
<td>$1,599,999.99</td>
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CMAQ funds are available for this project at an 80/20 Federal/local ratio through a grant administered by the Federal Transit Administration.