AGENDA
Board of Trustees Meeting
Madison County Mass Transit District
9:30 a.m., Thursday, February 27, 2014
One Transit Way, Granite City, Illinois

I. Pledge of Allegiance.

II. Call to Order: Roll Call.

III. Consideration of the minutes of the January 30, 2014 regular meeting for inclusion in the official records of the District.

IV. Public Comments.

V. Financial:
   A. Payments and Claims: Consideration of the January 2014 claims for payment.

VI. Transit Service:
   A. Managing Director's Report: Jerry Kane.
   B. Presentation on Alton Regional Multi-Modal Transportation Center: Jerry Kane and Barry Moyer, AAIC, Inc.
   C. Resolution 14-24 To commit financial support to the City of Alton for the design and construction of the Alton Regional Multi-Modal Transportation Center at Robert Wadlow Town Centre.
   D. Resolution 14-25 Authorizing the execution of Certifications and Assurances for Federal Transit Administration assistance programs.
   E. Resolution 14-26 Authorizing the adoption of the revised Public Comment Process for Fare Increases and Major Service Changes.
   F. Resolution 14-27 Authorizing the filing of Illinois Bike Path Grant applications with the Illinois Department of Natural Resources.
   G. Resolution 14-28 Authorizing the procurement of electronic bicycle lockers.

VII. Other Business:

VIII. Executive session to discuss the acquisition, and/or sale or lease of property, and/or security, and/or litigation (5ILCS 120/2 et. seq., 2(c)5, 2(c)6, 2(c)8, and 2(c)11 of the Open Meetings Act).

IX. Adjournment.
MINUTES
Board of Trustees Meeting
Madison County Mass Transit District
9:30 a.m., Thursday, January 30, 2014
One Transit Way, Granite City, Illinois

I. **Pledge of Allegiance**
Chairman Corbett led the reciting of the Pledge of Allegiance.

II. **Call to Order**
Chairman Corbett called the meeting to order at 9:30 a.m.

MEMBERS PRESENT: Daniel Corbett, J. Terry Allan, Edward Hagnauer, and Bruce Malone
MEMBERS ABSENT: Rose Marie Chadwick
OTHERS PRESENT: Jerry Kane, Managing Director; John Papa, Legal Counsel; Mary Ruth Kettenbach, ACT; Erin Werner, ACT; S.J. Morrison, ACT; Amanda Viliocco, ACT; and Rafael Gonzalez, ACT

III. **Consideration of the Minutes of December 19, 2013**
TRUSTEE MALONE MADE THE MOTION, SECONDED BY TRUSTEE ALLAN, TO APPROVE THE MINUTES OF THE DECEMBER 19, 2013 REGULAR MEETING FOR INCLUSION IN THE OFFICIAL RECORDS OF THE DISTRICT.

A ROLL CALL VOTE FOLLOWED:

J. TERRY ALLAN AYE
ROSE MARIE CHADWICK ABSENT
DANIEL CORBETT AYE
EDWARD HAGNAUER AYE
BRUCE MALONE AYE

ALL AYES. NO NAYS. MOTION CARRIED.

IV. **Public Comments**
No public comments were presented.

V. **Financial**

A. **Payments and Claims: Consideration of the December 2013 claims for payment:**
Managing Director Jerry Kane submitted the payments and claims.

TRUSTEE HAGNAUER MADE THE MOTION, SECONDED BY TRUSTEE MALONE, TO APPROVE THE PAYMENTS AND CLAIMS FOR DECEMBER 2013, EXCLUDING THE PAYMENTS AND CLAIMS TO GRANITE CITY TOWNSHIP AND THE GRANITE CITY TREASURER.
A ROLL CALL VOTE FOLLOWED:

J. TERRY ALLAN    AYE
ROSE MARIE CHADWICK  ABSENT
DANIEL CORBETT  AYE
EDWARD HAGNAUER  AYE
BRUCE MALONE  AYE

ALL AYES. NO NAYS. MOTION CARRIED.

TRUSTEE ALLAN MADE THE MOTION, SECONDED BY TRUSTEE MALONE, TO APPROVE THE PAYMENTS AND CLAIMS TO GRANITE CITY TOWNSHIP AND THE GRANITE CITY TREASURER FOR DECEMBER 2013.

A ROLL CALL VOTE FOLLOWED:

J. TERRY ALLAN    AYE
ROSE MARIE CHADWICK  ABSENT
DANIEL CORBETT  AYE
EDWARD HAGNAUER  ABSTAIN
BRUCE MALONE  AYE

ALL AYES. NO NAYS. TRUSTEE HAGNAUER ABSTAINED. MOTION CARRIED.


TRUSTEE MALONE MADE THE MOTION, SECONDED BY TRUSTEE ALLAN, TO APPROVE THE MONTHLY FINANCIAL REPORT AS OF DECEMBER 31, 2013.

A ROLL CALL VOTE FOLLOWED:

J. TERRY ALLAN    AYE
ROSE MARIE CHADWICK  ABSENT
DANIEL CORBETT  AYE
EDWARD HAGNAUER  AYE
BRUCE MALONE  AYE

ALL AYES. NO NAYS. MOTION CARRIED.

C. Payment and Claims: Consideration of insurance expenses: Managing Director Jerry Kane submitted the payments and claims for insurance expenses.

TRUSTEE HAGNAUER MADE THE MOTION, SECONDED BY TRUSTEE MALONE, TO APPROVE THE PAYMENTS AND CLAIMS FOR INSURANCE EXPENSES.

A ROLL CALL VOTE FOLLOWED:

J. TERRY ALLAN    AYE
ROSE MARIE CHADWICK  ABSENT
DANIEL CORBETT  AYE
EDWARD HAGNAUER  AYE
BRUCE MALONE  AYE

ALL AYES. NO NAYS. MOTION CARRIED.
VI. Transit Service

A. Social Media Presentation: S.J. Morrison, Director of Marketing and Planning; Amanda Viliocco, Marketing Specialist; and Rafael Gonzalez, Account Representative.

B. Managing Director's Report: Jerry Kane presented the report.

C. TRUSTEE ALLAN MADE THE MOTION, SECONDED BY TRUSTEE HAGNAUER, TO APPROVE THE FOLLOWING RESOLUTIONS:

14-20 AUTHORIZING THE AWARD OF CONTRACT FOR THE PURCHASE OF HEAVY-DUTY MOBILE COLUMN LIFTS

14-21 AUTHORIZING THE AWARD OF CONTRACT FOR THE GRANITE CITY BUS STATION ROOF REPLACEMENT

14-22 ADOPTION OF THE MADISON COUNTY MASS TRANSIT DISTRICT'S REVISED PROCUREMENT POLICIES AND PRACTICES

14-23 ALLOWING ALL MADISON COUNTY, ILLINOIS STUDENTS IN GRADES 7-12 TO RIDE THE MCT FIXED ROUTE SYSTEM FREE OF CHARGE WITH THE 2014 MCT SUMMER YOUTH PASS

A ROLL CALL VOTE FOLLOWED:

J. TERRY ALLAN AYE
ROSE MARIE CHADWICK ABSENT
DANIEL CORBETT AYE
EDWARD HAGNAUER AYE
BRUCE MALONE AYE

ALL AYES. NO NAYS. MOTION CARRIED.

VII. Other Business

No items were presented.

VIII. Executive session to discuss the acquisition, and/or sale or lease of property, and/or security, and/or litigation (5ILCS 120/2 et. seq., 2(c)5, 2(c)6, 2(c)8, and 2(C)11 of the Open Meetings Act).

TRUSTEE MALONE MADE THE MOTION, SECONDED BY TRUSTEE HAGNAUER, TO MOVE INTO EXECUTIVE SESSION TO DISCUSS THE ACQUISITION, AND/OR SALE OR LEASE OF PROPERTY, AND/OR SECURITY, AND/OR LITIGATION (5ILCS 120/2 ET. SEQ., 2(C)5, 2(C)8, 2(C)8, AND 2(C)11 OF THE OPEN MEETINGS ACT).

A ROLL CALL VOTE FOLLOWED:

J. TERRY ALLAN AYE
ROSE MARIE CHADWICK ABSENT
DANIEL CORBETT AYE
EDWARD HAGNAUER AYE
BRUCE MALONE AYE

ALL AYES. NO NAYS. MOTION CARRIED.
TRUSTEE MALONE MADE THE MOTION, SECONDED BY TRUSTEE HAGNAUER, TO RETURN TO OPEN SESSION.

A ROLL CALL VOTE FOLLOWED:

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ALL AYES. NO NAYS. MOTION CARRIED.

IX. Adjournment

TRUSTEE ALLAN MADE THE MOTION, SECONDED BY TRUSTEE MALONE, TO ADJOURN.

A ROLL CALL VOTE FOLLOWED:

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ALL AYES. NO NAYS. MOTION CARRIED.

Meeting adjourned at 10:48 a.m.

Respectfully submitted:

[Signature]
RESOLUTION 14-24

TO COMMIT FINANCIAL SUPPORT TO THE CITY OF ALTON FOR THE DESIGN AND CONSTRUCTION OF THE ALTON REGIONAL MULTI-MODAL TRANSPORTATION CENTER AT ROBERT WADLOW TOWN CENTRE

WHEREAS, on April 16, 2009, President Obama announced a new vision for developing high-speed passenger rail in America. The vision called for a collaborative effort among the Federal Government, States, railroads, and other key stakeholders to help transform America's transportation system through the creation of a national network of high-speed rail corridors; and,

WHEREAS, to achieve this vision, the Federal Railroad Administration (FRA) launched the High-Speed Intercity Passenger Rail (HSIPR) Program in June 2009 as part of the American Recovery and Reinvestment Act (ARRA); and,

WHEREAS, on January 28, 2010, Illinois was selected for a $1.2 billion federal award to bring high-speed passenger rail service to Illinois by 2015-2017; and,

WHEREAS, approximately ninety-nine percent (99%) of the 35 million annual trips made in the Chicago to St. Louis corridor are accomplished through automobile and air travel; and,

WHEREAS, an improved high-speed rail project between Chicago and St. Louis would attract travelers from automobile and air travel by establishing a more balanced modal use of the transportation network, by reducing travel time, increasing service reliability, and enhancing safety; and,

WHEREAS, the Federal Railroad Administration (FRA) is the lead federal agency and the Illinois Department of Transportation (IDOT) is the joint-lead state agency for design and implementation of the designated Chicago to St. Louis High-Speed Rail (HSR) Corridor; and,

WHEREAS, FRA and IDOT determined that current Amtrak stations along the 284 mile St. Louis to Chicago corridor in Pontiac, Dwight, Joliet, Normal, Lincoln, Springfield, Carlinville, and Alton, were in need of either improvement or replacement in order to meet the new design criteria required for High-Speed Rail service; and,

WHEREAS, the leadership of the City of Alton realized the current site of the Alton Amtrak station was inadequate to support significant improvements and had the vision and fortitude to propose a new site located on city property that would allow for the development of a Regional Multi-Modal Transportation Facility; and,

WHEREAS, the City of Alton sought the assistance and resources of the Madison County Mass Transit District to apply for a Transportation Investment Generating Economic Recovery (TIGER) grant to fund the Alton Regional Multi-Modal Transportation Center; and,

WHEREAS, the District partnered with the City in drafting a Regional Multi-Modal project application that included a transit transfer hub, bicycle and pedestrian facilities, indoor passenger waiting area including restrooms, electronic arrival/departure information signs, 350 parking spaces, access roadways, and landscaping; and,

WHEREAS, in 2011, the City of Alton received one of twelve TIGER grants awarded in the Midwest United States, in the amount of $13,850,000; and,
WHEREAS, the TIGER grant requires a local match of $3,462,500, of which $1,437,000 in donated land and $432,525 of donated utilities by the City of Alton, reduced the current estimated cash match balance to $1,592,975; and,

WHEREAS, the Madison County Mass Transit District can utilize the benefit of eighty percent (80%) TIGER grant funding to construct a MCT transit transfer hub at the Alton Multi-Modal station which would provide connectivity to the many communities that MCT serves; and,

WHEREAS, the Madison County Mass Transit District has the authority and resources to partner with the City of Alton to equally share in the financial obligation of meeting the remaining cash match balance; and,

WHEREAS, it is in the best interest of the residents of the District to partner with the City of Alton and other agencies to fund the construction of the MCT transit transfer hub as part of the Alton Multi-Modal station within the Chicago to St. Louis High-Speed Rail Corridor.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE MADISON COUNTY MASS TRANSIT DISTRICT THAT:

1. The District enter into an intergovernmental agreement with the City of Alton, that would commit the District to fund fifty percent (50%) of the estimated remaining cash local match required to make the Alton Regional Multi-Modal Facility become a reality.

2. The terms and conditions of the intergovernmental agreement will be jointly drafted by the Legal Counsel of the District and the Legal Counsel of the City of Alton, to be considered for approval at a future meeting.

3. The Managing Director of the District, Jerry J. Kane, and Legal Counsel for the District, John T. Papa, are hereby authorized and directed to negotiate the terms and conditions of the proposed intergovernmental agreement with the City Alton.

ADOPTED by the Madison County Mass Transit District, Madison County, Illinois, on this twenty-seventh day of February 2014.

Daniel L. Corbett, Chairman

J. Terry Allan
Edward A. Hagauer

Rose Marie Chadwick
Bruce A. Malone

APPROVED as to Form:

John T. Papa, Legal Counsel
CERTIFICATE

I, Erin Werner, do hereby certify that I am the fully qualified and acting Secretary of the Board of Trustees of the Madison County Mass Transit District, and as such Secretary, I am the keeper of the records and files of the Madison County Mass Transit District.

I do further certify that at a duly constituted and legally convened meeting of the Board of Trustees of the Madison County Mass Transit District held on Thursday, February 27, 2014, a resolution was adopted in full accordance and conformity with the by-laws of the Madison County Mass Transit District and the statutes of the State of Illinois, as made and provided, and that the following is a full, complete, and true copy of the pertinent provisions of said Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE MADISON COUNTY MASS TRANSIT DISTRICT THAT:

1. The District enter into an intergovernmental agreement with the City of Alton, that would commit the District to fund fifty percent (50%) of the estimated remaining cash local match required to make the Alton Regional Multi-Modal Facility become a reality.

2. The terms and conditions of the intergovernmental agreement will be jointly drafted by the Legal Counsel of the District and the Legal Counsel of the City of Alton, to be considered for approval at a future meeting.

3. The Managing Director of the District, Jerry J. Kane, and Legal Counsel for the District, John T. Papa, are hereby authorized and directed to negotiate the terms and conditions of the proposed intergovernmental agreement with the City Alton.

I further certify that the original of the complete said resolution is on file in the records of the Madison County Mass Transit District in my custody. I do further certify that the foregoing Resolution remains in full force and effect.

IN WITNESS WHEREOF, I have hereunto affixed my official signature as Secretary of the Madison County Mass Transit District on this twenty-seventh day of February 2014.

[Signature]

Erin Werner
RESOLUTION 14-25

AUTHORIZING THE EXECUTION OF CERTIFICATIONS AND ASSURANCES FOR FEDERAL TRANSIT ADMINISTRATION ASSISTANCE PROGRAMS

WHEREAS, the Federal Transportation Administration has been delegated to award Federal financial assistance for transportation projects; and,

WHEREAS, the Madison County Mass Transit District is authorized by 49 U.S.C. Chapter 53, Title 23 of the United States Code, or other Federal statutes authorizing a project administered by the Federal Transit Administration, the Madison County Mass Transit District is a recipient as defined by 49 U.S.C. § 5307 (a)(2) to apply for Urbanized Area Formula Program assistance; and,

WHEREAS, the Federal Transit Administration requires the District to provide certifications and assurances for all programs for which the District intends to seek Federal Transit Administration grant assistance during Federal FY 2014.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE MADISON COUNTY MASS TRANSIT DISTRICT THAT:

1. Madison County Mass Transit District agrees to comply with all Federal statutes and regulations, and follow applicable Federal directives, and comply with the certifications and assurances as applicable to each application the District makes to the Federal Transit Administration in Federal FY 2014.

2. Daniel L. Corbett, Chairman, J. Terry Allan, Vice Chairman, and/or Jerry J. Kane, Managing Director, are authorized to make the certifications and assurances, and bind the Madison County Mass Transit District's compliance, either separately or collectively.

ADOPTED by the Madison County Mass Transit District, Madison County, Illinois, on this twenty-seventh day of February 2014.

Daniel L. Corbett, Chairman

J. Terry Allan

Rosé Marie Chadwick

Edward A. Hagnauer

Bruce A. Malone

APPROVED as to Form:

John T. Papa, Legal Counsel
CERTIFICATE

I, Erin Werner, do hereby certify that I am the fully qualified and acting Secretary of the Board of Trustees of the Madison County Mass Transit District, and as such Secretary, I am the keeper of the records and files of the Madison County Mass Transit District.

I do further certify that at a duly constituted and legally convened meeting of the Board of Trustees of the Madison County Mass Transit District held on Thursday, February 27, 2014, a resolution was adopted in full accordance and conformity with the by-laws of the Madison County Mass Transit District and the statutes of the State of Illinois, as made and provided, and that the following is a full, complete, and true copy of the pertinent provisions of said Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE MADISON COUNTY MASS TRANSIT DISTRICT THAT:

1. Madison County Mass Transit District agrees to comply with all Federal statutes and regulations, and follow applicable Federal directives, and comply with the certifications and assurances as applicable to each application the District makes to the Federal Transit Administration in Federal FY 2014.

2. Daniel L. Corbett, Chairman, J. Terry Allan, Vice Chairman, and/or Jerry J. Kane, Managing Director, are authorized to make the certifications and assurances, and bind the Madison County Mass Transit District's compliance, either separately or collectively.

I further certify that the original of the complete said resolution is on file in the records of the Madison County Mass Transit District in my custody. I do further certify that the foregoing Resolution remains in full force and effect.

IN WITNESS WHEREOF, I have hereunto affixed my official signature as Secretary of the Madison County Mass Transit District on this twenty-seventh day of February 2014.

______________________________
Eyein Werner
Revised Public Comment Process Briefing Paper

To: Board of Trustees
From: Jerry Kane, Managing Director
        SJ Morrison, Director of Marketing and Planning
Date: February 21, 2014

BACKGROUND:
In accordance with guidelines set forth by the Federal Transit Administration (FTA), all transit providers who receive federal funds, must have a written locally developed process for soliciting and considering public comment before raising a fare or carrying out a major transportation service reduction.

In addition, those providers with 50 or more fixed route vehicles operating peak service in an Urbanized Area of 200,000 or more, who receive federal funds, must also evaluate the impacts of proposed service and fare changes on minority and low income populations.

DEFICIENCY:
Following the 2013 Triennial Review, MCT was advised to amend its public comment process to include a definition for major service reductions and fare increases for "general public demand response service." As no definition was present in the May 2013 policies, a new set of policies is required.

PUBLIC ENGAGEMENT:
To engage the public on the proposed public comment process, MCT hosted a series of open house-style public meetings to gather feedback and answer questions. Dates, times and locations of the meetings are listed below:

- MCT Alton Station Thursday, February 13, 2014 3:00 p.m. – 4:00 p.m.
- MCT Granite City Station Friday, February 14, 2014 10:00 a.m. – 11:00 a.m.
- MCT Wood River Station Friday, February 14, 2014 3:00 p.m. – 4:00 p.m.
- MCT Collinsville Station Tuesday, February 18, 2014 10:00 a.m. – 11:00 a.m.
- MCT Edwardsville Station Tuesday, February 18, 2014 3:00 p.m. – 4:00 p.m.

A total of 21 individuals attended the five meetings and provided their contact information. Many others were present at the stations and asked questions, received information and spoke with staff. Seven individuals made written public comments about MCT’s service. None of the comments were about the proposed public comment process.
(Attendees by location: Granite City: 12; Alton: 1; Wood River: 3; Edwardsville: 2; Collinsville: 3)

RECOMMENDATION:
Approval of the attached Public Comment Process for Fare Increases and Major Service Changes.
PUBLIC COMMENTS:

Alton Station: Thursday, February 13, 2014

"It would be great for the number 1 bus to run later in the evening to the Gateway Commerce Center.

Alton Station: Thursday, February 13, 2014

"The city buses should run a little later in Madison."

Granite City Station: Friday, February 14, 2014

"Flying J: Bus driver for the #4 wants her to cross the road. #5 is gone by the time the #4 arrives."

Granite City Station: Friday, February 14, 2014

"More bus stops on Maryville Road or closer bus stop."

Granite City Station: Friday, February 14, 2014

"The Tri-City to Commerce Center Warehouse need(s) to send a bus (a last bus) leaving dial and other warehouses at 1:00 am. Keep worker from trying to the get to the Flying J to catch the bus."

Granite City Station: Friday, February 14, 2014

"Very satisfied."

Edwardsville Station: Tuesday, February 18, 2014

"I personally like the bus service although it would be nice to have more of a Sunday bus going to and picking up from more places."
RESOLUTION 14-26

AUTHORIZING THE ADOPTION OF THE
MADISON COUNTY MASS TRANSIT DISTRICT'S
REVISED PUBLIC COMMENT PROCESS FOR FARE INCREASES
AND MAJOR SERVICE CHANGES

WHEREAS, the District has the responsibility to operate and maintain fixed route and paratransit mass transportation as a public service for the welfare of the residents of the District and the vitality of Madison County, Illinois; and,

WHEREAS, in accordance with the guidelines set forth by the Federal Transit Administration (FTA), (Title VI of the Civil Rights Act 1964, 49 CFR Section 21 and FTA Circular 4702.1B), amended on October 12, 2012) all transit providers (with 50 or more fixed route vehicles operating peak service in an Urbanized Area of 200,000 or more) who receive federal funds, must have a written locally developed process for soliciting and considering public comment before raising a fare or carrying out a major transportation service reduction and must evaluate the impacts of proposed service and fare changes on minority and low income populations; and,

WHEREAS, following the 2013 Triennial Review, the District was advised to amend its public comment process to include a definition for major service reductions and fare increases for “general public demand response service”; and,

WHEREAS, in an effort to engage the public and solicit comments from passengers and community members regarding the proposed policy change, the District published legal notices in four newspapers of general circulation and held five public meetings at transit centers: Thursday, February 13, 2014, at Alton Station, Friday, February 14, 2014, at Granite City Station and Wood River Station and Tuesday, February 18, 2014, at Collinsville Station and Edwardsville Station; and,

WHEREAS, the staff recommends the approval of the attached revised Public Comment Process for Fare Increases and Major Service Changes, which incorporates the required changes since the approval of the District's last policies in May 2013.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE MADISON COUNTY MASS TRANSIT DISTRICT THAT:

1. The Madison County Mass Transit District authorizes the adoption of the attached revised Public Comment Process for Fare Increases and Major Service Changes.

2. Daniel L. Corbett, Chairman, J. Terry Allan, Vice Chairman, and/or Jerry J. Kane, Managing Director, of the Madison County Mass Transit District, are hereby authorized to execute, complete, administer, and perform all obligations associated with the aforesaid actions, and to take any and all such further actions as are necessary and appropriate, including any and all amendments, on behalf of and in a manner most beneficial to the Madison County Mass Transit District.
ADOPTED by the Board of Trustees of the Madison County Mass Transit District, Madison County, Illinois, on this twenty-seventh day of February 2014.

Daniel L. Corbett, Chairman

J. Terry Allan

Rose Marie Chadwick

Edward A. Hagnauer

Bruce A. Malone

APPROVED as to Form:

John T. Papa, Legal Counsel
CERTIFICATE

I, Erin Werner, do hereby certify that I am the fully qualified and acting Secretary of the Board of Trustees of the Madison County Mass Transit District, and as such Secretary, I am the keeper of the records and files of the Madison County Mass Transit District.

I do further certify that at a duly constituted and legally convened meeting of the Board of Trustees of the Madison County Mass Transit District held on Thursday, February 27, 2014, a resolution was adopted in full accordance and conformity with the by-laws of the Madison County Mass Transit District and the statutes of the State of Illinois, as made and provided, and that the following is a full, complete, and true copy of the pertinent provisions of said Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE MADISON COUNTY MASS TRANSIT DISTRICT THAT:

1. The Madison County Mass Transit District authorizes the adoption of the attached revised Public Comment Process for Fare Increases and Major Service Changes.

2. Daniel L. Corbett, Chairman, J. Terry Allan, Vice Chairman, and/or Jerry J. Kane, Managing Director, of the Madison County Mass Transit District, are hereby authorized to execute, complete, administer, and perform all obligations associated with the aforesaid actions, and to take any and all such further actions as are necessary and appropriate, including any and all amendments, on behalf of and in a manner most beneficial to the Madison County Mass Transit District.

I further certify that the original of the complete said resolution is on file in the records of the Madison County Mass Transit District in my custody. I do further certify that the foregoing Resolution remains in full force and effect.

IN WITNESS WHEREOF, I have hereunto affixed my official signature as Secretary of the Madison County Mass Transit District on this twenty-seventh day of February 2014.

[Signature]
Prior to implementing a Fare Increase or Major Service Change to fixed-route or Paratransit services, Madison County Mass Transit District (MCT) will notify the public of the proposed changes and offer an opportunity for public comment and discussion prior to the Board of Trustees meeting at which MCT would consider enacting the proposed change. To explain the changes under consideration and to solicit and consider public comments in accordance with Federal Transit Administration guidelines, the following process has been developed:

**Definition of a “Major Service Change”:**

MCT defines a “Major Service Change” as any change that meets one or more of the following criteria:

1. Addition of a fixed-route.
2. Addition or reduction of 25% or more of the total annual service hours or miles operated on a fixed-route.
3. Addition or reduction of 25% or more of the Paratransit general public (non-ADA) coverage area.
4. Addition or reduction of 25% or more of the coverage of existing street miles of a fixed-route due to proposed realignment or discontinuation.
5. Addition or reduction that impacts 25% or more of the total daily ridership on a fixed-route or the average daily ridership of Paratransit general public (non-ADA) trips.

Emergency or temporary changes caused by street or bridge closure, public disaster, severe weather, floods, or governmental order are not characterized as a “Major Service Change.”

**Notification:**

A copy of the proposed Major Service Change or Fare Change will be posted on the website and will be available in hard copy format. Copies of the proposal will also be available in Braille or translated into the language of the individual’s choice upon request.

MCT will notify the public of the dates, times and locations of the public meetings at least 14 days before the scheduled meetings. Procedures for making public comments during the meeting will also be released in advance.

MCT uses the following notification methods:

- Press releases distributed to regional media outlets
- On-board customer advisories on MCT Fixed-Route Buses
- Public Notices in newspapers of general circulation
- Email blast to all registered subscribers
- Posting on MCT’s website and MCT’s social media sites if applicable

**Collecting Public Comments:**

In addition to accepting comments via e-mail, US mail or over the phone, MCT will also host public meetings to disseminate hard copies of the proposal, to answer questions and to collect written comments from the public. Locations for the public meetings will be based on the geographic area affected by the proposed change, the availability of transit for those affected and accessibility for the disabled and elderly. Along with the comments, MCT staff will also attempt to obtain the commenter’s name, address and phone or e-mail for follow-up purposes.

**Consideration of Public Comments:**

All comments received via e-mail, US mail and at the public meetings will be summarized and presented to the MCT Board of Trustees for consideration at their regular MCT Board meeting. The decision by the MCT Board of Trustees will appear in the board meeting minutes posted on the MCT website, www.mct.org, and will be available for the public upon request.
RESOLUTION 14-27

AUTHORIZING THE FILING OF ILLINOIS BIKE PATH GRANT APPLICATIONS WITH THE ILLINOIS DEPARTMENT OF NATURAL RESOURCES

WHEREAS, the Madison County Mass Transit District (District) was created in December 1980 by resolution of the Madison County Board pursuant to Section 3 of the Local Mass Transit District Act, approved July 21, 1959, as amended (70 ILCS 3610/1 et seq.) to foster an improved coordinated transportation system; and,

WHEREAS, the District passed a resolutions on January 28, 1993, February 25, 1999, and April 27, 2006, to comply with 70 ILCS, Section 3610/5(14) of the Local Mass Transit Act to acquire, develop, operate, and maintain bikeways and trails; and,

WHEREAS, the Illinois Department of Natural Resources is authorized to provide grant funding assistance to acquire and develop trails for public recreational use; and,

WHEREAS, the District has determined that it is in the best interest of the District and the residents of Madison County, Illinois, to apply for funding assistance in developing two bike trails, MCT Nickel Plate Trail (Phase 4) and MCT Nickel Plate Trail (Phase 5).

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE MADISON COUNTY MASS TRANSIT DISTRICT THAT:

1. Applications be filed with the Illinois Department of Natural Resources for project assistance grants, in amounts not to exceed two hundred thousand dollars ($200,000.00) each, for the MCT Nickel Plate Trail (Phase 4) and MCT Nickel Plate Trail (Phase 5).

2. The Managing Director of Madison County Mass Transit District is hereby authorized and directed to complete the applications and execute any documents necessary to file and process project assistance grant applications with the Illinois Department of Natural Resources on behalf of the Madison County Mass Transit District.

3. The Managing Director of the Madison County Mass Transit District is hereby authorized and directed to execute and file on behalf of the Madison County Mass Transit District any resulting grant agreements and amendments approved, issued and offered by the Illinois Department of Natural Resources as a result of said applications.

ADOPTED by the Board of Trustees of the Madison County Mass Transit District, Madison County, Illinois, on this twenty-seventh day of February 2014.

Daniel L. Corbett, Chairman

J. Terry Allan
Edward A. Hagnauer

Rose Marie Chadwick
Bruce A. Malone

APPROVED as to Form:

John T. Papa, Legal Counsel
CERTIFICATE

I, Erin Werner, do hereby certify that I am the fully qualified and acting Secretary of the Board of Trustees of the Madison County Mass Transit District, and as such Secretary, I am the keeper of the records and files of the Madison County Mass Transit District.

I do further certify that at a duly constituted and legally convened meeting of the Board of Trustees of the Madison County Mass Transit District held on Thursday, February 27, 2014, a resolution was adopted in full accordance and conformity with the by-laws of the Madison County Mass Transit District and the statutes of the State of Illinois, as made and provided, and that the following is a full, complete, and true copy of the pertinent provisions of said Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE MADISON COUNTY MASS TRANSIT DISTRICT THAT:

1. Applications be filed with the Illinois Department of Natural Resources for project assistance grants, in amounts not to exceed two hundred thousand dollars ($200,000.00) each, for the MCT Nickel Plate Trail (Phase 4) and MCT Nickel Plate Trail (Phase 5).

2. The Managing Director of Madison County Mass Transit District is hereby authorized and directed to complete the applications and execute any documents necessary to file and process project assistance grant applications with the Illinois Department of Natural Resources on behalf of the Madison County Mass Transit District.

3. The Managing Director of the Madison County Mass Transit District is hereby authorized and directed to execute and file on behalf of the Madison County Mass Transit District any resulting grant agreements and amendments approved, issued and offered by the Illinois Department of Natural Resources as a result of said applications.

I further certify that the original of the complete said resolution is on file in the records of the Madison County Mass Transit District in my custody. I do further certify that the foregoing Resolution remains in full force and effect.

IN WITNESS WHEREOF, I have hereunto affixed my official signature as Secretary of the Madison County Mass Transit District on this twenty-seventh day of February 2014.

[Signature]

Erin Werner
RESOLUTION 14-28

AUTHORIZING THE PROCUREMENT OF ELECTRONIC BICYCLE LOCKERS

WHEREAS, the Madison County Mass Transit District (MCT) has the responsibility to operate and maintain mass transit as a public service for the welfare of the residents of the District and the vitality of Madison County, Illinois; and,

WHEREAS, the District led the St. Louis region in offering multi-modal transportation opportunities by creating an interconnected hub and spoke transit system, creating the regional rideshare program, RideFinders, and creating an interconnected system of bikeways and trails; and,

WHEREAS, the District’s 120-mile bikeway system, known as the MCT Trails, interconnect with the MCT public fixed route transit system; and,

WHEREAS, the cycling public, who use the MCT Trails and the bicycle rack equipped MCT buses, have expressed an interest in improved, secure storage for bicycles at trip destinations, the MCT Transit Stations, and the MCT Park and Ride Lots; and,

WHEREAS, the District has determined that a shared bicycle locker system utilizing electronic payment would be the most efficient method of providing secure bicycle storage; and,

WHEREAS, the MCT Trails offer multi-modal transportation opportunities, thereby reducing the dependence on single occupied vehicles; and,

WHEREAS, the District has secured a federal Congestion Mitigation Air Quality grant in the amount of one hundred forty-four thousand dollars ($144,000.00) to pay for eighty percent (80%) of the cost of electronic bicycle lockers; and,

WHEREAS, on January 27, 2014, the District issued a formal RFP for the procurement of electronic bicycle lockers, requiring on-demand electronic access, contactless smartcard technology, which resulted in a single response from eLock Technologies, LLC; and,

WHEREAS, based on a survey of the market, and a receipt of only one proposal, the District intends to proceed with a sole source procurement.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE MADISON COUNTY MASS TRANSIT DISTRICT THAT:

1. Jerry J. Kane, Managing Director of the Madison County Mass Transit District, is hereby authorized to proceed with negotiations to establish a sole source contract with eLock Technologies, LLC, of Berkeley, California, by following District procurement policies and practices to obtain electronic bicycle lockers, spare parts, and components at a fair and reasonable price.

2. Madison County Mass Transit District, upon successful negotiations, award a contract to eLock Technologies, LLC, of Berkeley, California.

3. The total procurement not exceed two hundred thousand dollars ($200,000.00).

4. Madison County Mass Transit District Capital Budget line item be increased by an amount equivalent to the project cost.

5. Madison County Mass Transit District increase the Assigned Fund Balance by the percent required of the negotiated contract award necessary to meet the grant requirements.
6. Daniel L. Corbett, Chairman, J. Terry Allan, Vice Chairman, and/or Jerry J. Kane, Managing Director, of the Madison County Mass Transit District, are hereby authorized to take all action necessary to execute, complete, and perform all obligations associated with the contract, including any and all change orders on behalf of and in a manner most beneficial to the Madison County Mass Transit District.

ADOPTED by the Board of Trustees of the Madison County Mass Transit District, Madison County, Illinois, on this twenty-seventh day of February 2014.

Daniel L. Corbett, Chairman

J. Terry Allan

Rose Marie Chadwick

Edward A. Hagner

Bruce A. Malone

APPROVED as to Form:

John T. Papa, Legal Counsel
CERTIFICATE

I, Erin Werner, do hereby certify that I am the fully qualified and acting Secretary of the Board of Trustees of the Madison County Mass Transit District, and as such Secretary, I am the keeper of the records and files of the Madison County Mass Transit District.

I do further certify that at a duly constituted and legally convened meeting of the Board of Trustees of the Madison County Mass Transit District held on Thursday, February 27, 2014, a resolution was adopted in full accordance and conformity with the by-laws of the Madison County Mass Transit District and the statutes of the State of Illinois, as made and provided, and that the following is a full, complete, and true copy of the pertinent provisions of said Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE MADISON COUNTY MASS TRANSIT DISTRICT THAT:

1. Jerry J. Kane, Managing Director of the Madison County Mass Transit District, is hereby authorized to proceed with negotiations to establish a sole source contract with eLock Technologies, LLC, of Berkeley, California, by following District procurement policies and practices to obtain electronic bicycle lockers, spare parts, and components at a fair and reasonable price.

2. Madison County Mass Transit District, upon successful negotiations, award a contract to eLock Technologies, LLC, of Berkeley, California.

3. The total procurement not exceed two hundred thousand dollars ($200,000.00).

4. Madison County Mass Transit District Capital Budget line item be increased by an amount equivalent to the project cost.

5. Madison County Mass Transit District increase the Assigned Fund Balance by the percent required of the negotiated contract award necessary to meet the grant requirements.

6. Daniel L. Corbett, Chairman, J. Terry Allan, Vice Chairman, and/or Jerry J. Kane, Managing Director, of the Madison County Mass Transit District, are hereby authorized to take all action necessary to execute, complete, and perform all obligations associated with the contract, including any and all change orders on behalf of and in a manner most beneficial to the Madison County Mass Transit District.

I further certify that the original of the complete said resolution is on file in the records of the Madison County Mass Transit District in my custody. I do further certify that the foregoing Resolution remains in full force and effect.

IN WITNESS WHEREOF, I have hereunto affixed my official signature as Secretary of the Madison County Mass Transit District on this twenty-seventh day of February 2014.

Erin Werner